

MICKLEFIELD RECREATION GROUND (REGISTERED CHARITY NO. 523780)

MINUTES OF A MEETING OF THE TRUSTEE HELD ON MONDAY 15 JANUARY 2024

MEMBERS PRESENT: Cllr J L Auty, Cllr D Brown, Cllr J A Crossley, Cllr R M Czwarno, Cllr P Meir, Cllr E A Robertson and Cllr G E Whysall

In Attendance: J L Hebden, Clerk to Micklefield Parish Council

The meeting opened at 7.36pm and was chaired by the chairman, Cllr J A Crossley.

23/80 – DISCLOSURES OF INTEREST

There were no disclosures of any disclosable pecuniary interests or any other significant interests for the purposes of the Localism Act 2011, s31 and the Councillor Code of Conduct para 9 and Appendix B paras 4 – 9.

23/81 – DISPENSATION REQUESTS

No dispensation requests were received by the Clerk prior to the meeting.

23/82 - APOLOGIES

23/82/1 – RECEIPT

Members received apologies for absence from Cllr N Duff and Cllr G A Rycroft.

23/82/2 – REASONS

Proposed by Cllr J A Crossley

Seconded by Cllr R M Czwarno

RESOLVED by unanimous vote to approve Cllr N Duff's and Cllr G A Rycroft's reasons for absence.

23/83 – EXCLUSION OF THE PUBLIC

No items were identified requiring the exclusion of the public.

23/84 – MINUTES OF THE MEETING HELD ON MONDAY 20 NOVEMBER 2023

Proposed by Cllr R M Czwarno

Seconded by Cllr D Brown

RESOLVED by unanimous vote that the minutes of the meeting held on Monday 20 November 2023 are an accurate record. The Chairman signed the minutes for verification.

23/85 – MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON MONDAY 20 NOVEMBER 2023

There were no matters arising from the minutes of the meeting held on Monday 20 November 2023.

23/86 - FINANCE

23/86/1 – INDEPENDENT EXAMINATION OF ACCOUNTS

The Clerk gave an update on the procurement of a company/organisation to undertake the Independent Examination of the Accounts for the financial year ending 31 March 2024. She had contacted three organisations that specialised in charity accounts to request a quotation. An independent examination in accordance with charity regulations would not be necessary and only an examination of the accounts would be undertaken.

23/86/2 – ACCOUNTS FOR PAYMENT

Proposed by Cllr R M Czwarno

Seconded by Cllr P Meir

RESOLVED by unanimous vote to approve the accounts for payment:

Octopus Energy - Electricity 44.88

Matt Sellars Tree Surgeon Ltd. - Crown Lifting 960.00

TOTAL 1004.88

The Chairman and Treasurer signed the schedule for verification.

23/86/3 – BANK RECONCILIATION

Members noted a bank reconciliation to 31 December 2023.

23/86/4 – OVERDUE INVOICE

Members noted that an invoice for the emptying of the septic tank remained outstanding at 31 December 2023 and that a third reminder invoice has been sent.

23/87 - 4 & 5 RAILWAY COTTAGES

23/87/1 – ELECTRICITY BILLS

Members noted electricity bills for the period 1 November to 31 December 2023.

23/87/2 – IMMERSION HEATERS

The Clerk gave an update on the repair of the immersion heaters. An electrician had confirmed it was a plumbing job.

23/87/3 – DEFIBRILLATOR

Cllr P Meir had contacted Garforth Rangers AFC about the installation of a defibrillator unit in the changing rooms (that would be owned and maintained by Garforth Rangers AFC) but had not yet received a response.

23/88 - FOOTBALL PITCH AND LETTINGS

23/88/1 – 2023/24 SEASON LETTING

Cllr P Meir gave an update on the 2023/24 season lettings.

23/89 - CAR PARKS

23/89/1 – ENTRANCE SIGN

The Clerk gave an update on her search for advice regarding the necessary legal signs required for a car park and had been advised to contact the insurance company.

23/89/2 – VEGETATION

The Clerk gave an update on the strimming/cutting down of the vegetation around the enclosed car park inner perimeter. The contractor had confirmed the extent of the works covered by the quotation was as required and a purchase order had been sent.

23/89/3 – THIRD PARTY USE

The Clerk gave an update on the request from Northern Powergrid, on behalf of Network Rail, to allow train station users to use the recreation ground car park for the duration of electrical works that will restrict access to the train station car park. The Trustee's decision and conditions had been relayed to Northern Powergrid via email but no response had been sent.

23/90 - LOWER PECKFIELD LANE

23/90/1 – 'NO PARKING' SIGNS

There was no update on the provision of 'No Parking' signs on the access gates on Lower Peckfield Lane.

23/91 - ACCESS

23/91/1 – MINUTE 23/54/1

Proposed by Cllr J A Crossley

Seconded by Cllr R M Czwarno

RESOLVED by unanimous vote to rescind minute 23/54/1 'to inform the Parish Council that a chicane-based inclusive access control is not necessary as quads and bikes access the ground through the existing gaps'.

23/91/2 – SCHEME UPDATE

There was no update on the scheme to improve inclusive access.

23/92 - MUGA/WILDFLOWER MEADOW

23/92/1 – CONDITION

Members noted that there was no change to the condition of the MUGA.

23/92/2 – WILDFLOWER MEADOW

Cllr D Brown gave an update on the wildflower meadow. The trees on the eastern perimeter were overhanging the meadow.

23/92/3 – STORAGE BUILDING

Members received an update on the Scouts' use of the storage buildings.

23/93 - TREES

23/93/1 – ABORICULTURAL SURVEY

Members noted that the Parish Council had budgeted a sum for tree maintenance.

Proposed by Cllr J A Crossley

Seconded by Cllr R M Czwarno

RESOLVED by unanimous vote to refer the commissioning of an aboricultural survey of the trees in Micklefield Recreation Ground to the Parish Council.

23/93/2 – STORM DAMAGED TREE

Members noted that there was no update on the removal of the storm damaged tree on the southern perimeter for health and safety reasons.

Proposed by Cllr J A Crossley

Seconded by Cllr R M Czwarno

RESOLVED by unanimous vote to inform Network Rail directly and include the history i.e. tree surgeon advice, meeting with QTS etc.

23/93/3 – SURVEY FREQUENCY

Members received further information regarding the frequency of aboricultural surveys as part of tree risk management.

23/94 - DIAMOND JUBILEE PLAY AREA AND SKATE PARK

23/94/1 – BIKE RACK

There was no update on the installation of a bike rack in the skate park/play area.

23/95 - YOUTH SHELTERS

23/95/1 – CONDITION

Members noted that there was no change to the condition of the youth shelters.

23/96 – ITEMS FOR DISCUSSION AND REQUESTS FOR AGENDA ITEMS

The following item was raised for discussion:

- The disrepair of the post and wire fence that separates Lower Peckfield Lane from the recreation ground. Cllr J A Crossley reported that its replacement formed part of a sporting improvement scheme.

The following agenda items were requested:

- To approve the crown lifting of the trees on the eastern perimeter of the wildflower meadow
- To formulate a maintenance regime for the vegetation on the inner perimeter of the car park

23/97 – NEXT MEETING

Members noted that the next meeting would be held on Monday 18 March 2024, in the I.T. suite of Micklefield Youth and Adult Centre (The Old Fire Station, Great North Road, to commence at 7.30pm. Cllr E A Robertson gave her apologies.

The meeting closed at 8.59pm.

Signed:

(Chairman)

Date:

Joanne Hebden
Clerk to the Council
Micklefield Parish Council
(Sole Trustee of Micklefield Recreation Ground Charity)

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