

# MICKLEFIELD RECREATION GROUND (REGISTERED CHARITY NO. 523780)

**NOTICE IS HEREBY GIVEN OF THE  
ANNUAL MEETING OF THE TRUSTEE  
TO BE HELD ON MONDAY 20 MAY 2024  
7.30PM, MICKLEFIELD YOUTH AND ADULT CENTRE, THE OLD FIRE  
STATION, GREAT NORTH ROAD, LS25 4AF**

This meeting is open to the public

Members of Micklefield Parish Council are summoned to attend this meeting.

Signed: Clerk to the Parish Council Date: 15<sup>th</sup> May 2024

## AGENDA

**24/01** To disclose or draw attention to any disclosable pecuniary interests and any other significant interests that the member wishes to declare in the public interest, for the purposes of the Localism Act 2011, s31 and the Councillor Code of Conduct para 9 and Appendix B paras 4 – 9

**24/02** To consider any dispensation requests received by the Clerk prior to the meeting

### **24/03 APOLOGIES**

/1 To receive apologies for absence

/2 To approve reasons for absence

**24/04** To consider items requiring the exclusion of the public

**24/05** To approve the minutes of the meeting held on Monday 18 March 2024 (attached)

**24/06** To note matters arising from the minutes of the meeting held on Monday 18 March 2024

### **24/07 ANNUAL ACCOUNTS**

/1 To approve the accounts for the financial year ending 31 March 2024 (attached)

/2 To note the bank reconciliation for the financial year ending 31 March 2024 (attached)

### **24/08 FINANCE**

/1 To approve the accounts for payment (attached)

/2 To note the receipt of the outstanding invoice for the emptying of the septic tank

/3 To agree to the terms of the Wayleave Agreement with British Telecommunications PLC for the installation of approximately 17m of underground duct and cables with all associated fixtures and fittings within the boundary of 4 & 5 Railway Cottages (attached)

### **24/09 4 & 5 RAILWAY COTTAGES**

/1 To note electricity bills for the period 1 March to 30 April 2024 and that the account is £37.20 in credit (attached)

/2 To receive two estimates for the repair of the immersion heater and choose a contractor (attached)

/3 To receive an update on the installation of a defibrillator unit in the changing rooms (to be owned and maintained by Garforth Rangers AFC)

### **24/10 FOOTBALL PITCH AND LETTINGS**

/1 To receive an update on the 2023/24 season lettings

/2 To review the terms and conditions of seasonal lettings and agree any amendments (attached)

/3 To review the letting fees and agree any changes (attached)

### **24/11 CAR PARKS**

/1 To receive an update on the provision of an entrance sign

/2 To note the completion of the strimming/cutting down of the vegetation around the enclosed car park inner perimeter

**/3 To formulate a maintenance regime for the vegetation on the inner perimeter of the car park**

**/4 To receive an update on a request from Northern Powergrid, on behalf of Network Rail, to allow train station users to use the recreation ground car park for the duration of electrical works that will restrict access to the train station car park**

**24/12 LOWER PECKFIELD LANE**

**/1 To receive an update on the provision of 'No Parking' signs on the access gates on Lower Peckfield Lane**

**24/13 MUGA/WILDFLOWER MEADOW**

**/1 To receive an update on the condition of the MUGA**

**/2 To receive an update on the wildflower meadow**

**/3 To receive an update on the Scouts' use of the storage buildings**

**/4 To note that a large section of the 'prikka' strips on the storage buildings has been removed, allowing access to the roofs and facilitating anti-social and criminal behaviour (information attached)**

**/5 To note the advice of an officer from the Outer East Neighbourhood Policing Team on the prevention of unauthorised access to the roofs (attached)**

**/6 To approve the installation of replacement anti-climb spikes on the roofs of the storage buildings**

**/7 To approve an application of anti-climb paint to the roofs of the storage buildings**

**24/14 ACCESS**

**/1 To receive an update on the scheme to improve inclusive access**

**24/15 TREES**

**/1 To receive an update on the commissioning of an aboricultural survey of the trees in Micklefield Recreation Ground**

**/2 To receive an update on the removal of the storm damaged tree on the southern perimeter for health and safety reasons**

**24/16 DIAMOND JUBILEE PLAY AREA AND SKATE PARK**

**/1 To receive an update on the installation of a bike rack in the skate park/play area**

**24/17 YOUTH SHELTERS**

**/1 To receive an update on the condition of the youth shelters**

**24/18 Items for discussion and requests for agenda items**

**24/19 To note that the next meeting will be held on Monday 15 July, in the I.T. suite of Micklefield Youth and Adult Centre (The Old Fire Station, Great North Road, to commence at 7.30pm**

Joanne Hebden  
Clerk to the Council  
Micklefield Parish Council  
(Sole Trustee of Micklefield Recreation Ground Charity)

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