

# MICKLEFIELD PARISH COUNCIL

## MINUTES OF THE MEETING HELD ON THURSDAY 7 SEPTEMBER 2023

**MEMBERS PRESENT:** Cllr J L Auty, Cllr J A Crossley, Cllr R M Czwarno (until 9.30pm), Cllr N Duff, Cllr P Meir, Cllr E A Robertson and Cllr G E Whysall

**ALSO PRESENT:** Public (3)

In Attendance: J L Hebden, Clerk to the Council

The meeting opened at 7.17pm and was chaired by the chairman, Cllr J A Crossley.

### 23/107 - PUBLIC FORUM

The following items were raised:

(a) A resident had spoken to a new officer at LCC public rights of way section regarding the problems with footpath no. 3 and footpath no. 6. He had suggested that the resident contact the police, which she had done previously but had written again. *Cllr J A Crossley reported that he had also spoken to the officer about the problems with footpath no. 6.* She also reported that Google Maps was again showing footpath no. 3 as a vehicular route

(b) A resident reported his concerns about children using e-scooters on roads and footpaths, as they are illegal and pose a danger to the public and a risk to the children using them. *Cllr J L Auty and Cllr E A Robertson would raise the issue at the next PACT meeting.*

### 23/108 - DISCLOSURES OF INTEREST

There were no disclosures of any disclosable pecuniary interests or any other significant interests for the purposes of the Localism Act 2011, s31 and the Councillor Code of Conduct para 9 and Appendix B paras 4 - 9.

### 23/109 - APOLOGIES

#### 23/109/1 - RECEIPT

Members received apologies for absence from Cllr D Brown and Cllr G A Rycroft.

#### 23/109/2 - REASONS

Proposed by Cllr J A Crossley

Seconded by Cllr R M Czwarno

**RESOLVED by unanimous vote to approve Cllr D Brown's and Cllr G A Rycroft's reasons for absence.**

### 23/110 - DISPENSATION REQUEST

No dispensation requests were received by the Clerk prior to the meeting.

### 23/111 - EXCLUSION OF THE PUBLIC

Members identified that item 23/120 (to receive for consideration quotations for the fabrication of a reduced seating shelter) required the exclusion of the public, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, s2.

## **23/112 - MINUTES**

### **23/112/1 - MEETING HELD ON THURSDAY 6 JULY 2023**

Proposed by Cllr R M Czwarno

Seconded by Cllr P Meir

**RESOLVED by unanimous vote the minutes of the meeting held on Thursday 6 July 2023 are an accurate record.** The Chairman signed the minutes for verification.

### **23/112/2 - MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON THURSDAY 6 JULY 2023**

Members noted the following matters arising from the minutes of the meeting held on Thursday 6 July 2023:

**23/74(a)** - Cllr Crossley reported that all of the public rights of way had been cut except footpath no. 3, which could not be cut due to the adjacent Avant Homes development fencing encroaching on the right of way.

**23/81/2** - The Clerk reported that the Model Publication Scheme had been updated.

**23/91** - The Clerk reported that geologists would be visiting Micklefield Quarry SSSI in September.

### **23/112/3 - EXTRAORDINARY MEETING HELD ON MONDAY 21 AUGUST 2023**

Proposed by Cllr R M Czwarno

Seconded by Cllr J L Auty

**RESOLVED by unanimous vote that the minutes of the extraordinary meeting held on Monday 21 August 2023 are an accurate record.** The Chairman signed the minutes for verification.

### **23/112/4 - MATTERS ARISING FROM THE EXTRAORDINARY MEETING HELD ON MONDAY 21 AUGUST 2023**

Members noted the following matters arising from the extraordinary meeting held on Monday 21 August 2023:

**23/X15** - The consultation response had been sent and posted to the Parish Council's website before the response deadline. The Parish Council had received an acknowledgement of its representation and a request to confirm if it would like to speak at the hearing, which the Clerk had confirmed in writing.

### **23/112/5 - AGENDAS AND MINUTES: STATUTORY REQUIREMENTS**

Members noted that the agendas and minutes meet sector and statutory requirements and have been successfully assessed by the assessment panels for the NALC Local Council Award Scheme and the Certificate in Local Council Administration

## **23/113 - POLICY REVIEW**

### **23/113/1 - STANDING ORDERS**

Members reviewed the Standing Orders and noted that the Parish Council's Standing Orders were based on NALC's most up-to-date version.

Proposed by Cllr J A Crossley

Seconded by Cllr N Duff

**RESOLVED by unanimous vote that the current Standing Orders are fit for purpose and satisfy the review.**

### **23/113/2 - FINANCIAL REGULATIONS**

Members reviewed the Financial Regulations and noted that the Parish Council's Financial Regulations were based on NALC's most up-to-date version and included any recent changes to thresholds.

Proposed by Cllr R M Czwarno

Seconded by Cllr J L Auty

**RESOLVED by unanimous vote that the current Financial Regulations are fit for purpose and satisfy the review.**

## **23/114 - INSURANCE**

### **23/114/1 - DOCUMENTS**

Members noted the AJG Hiscox Schedule, AJG Hiscox Statement of Fact, Hiscox Policy Summary, Hiscox Policy Wording, Hiscox Summary of Changes and Notice to Policyholders.

### **23/114/2 - ANNUAL RENEWAL**

Proposed by Cllr J A Crossley

Seconded by Cllr R M Czwarno

**RESOLVED by unanimous vote to renew the annual insurance at a cost of £3217.66 (inc IPT and admin fee).**

## **23/115 - FINANCE**

### **23/115/1 - ACCOUNTS FOR PAYMENT**

Proposed by Cllr R M Czwarno

Seconded by Cllr P Meir

**RESOLVED by unanimous vote to approve the accounts for payment:**

### **23/115/2 - BANK RECONCILIATIONS**

Members noted bank reconciliations to 31 July 2023 and 31 August 2023.

### **23/115/3 - BUDGET UPDATE**

Members noted a budget update to 31 July 2023.

### **23/115/4 - PAYMENT METHOD**

Members noted that to keep bank login details active, they had to be used regularly and that the best way would be to pay a regular payee via bank transfer instead of cheque.

Proposed by Cllr J A Crossley

Seconded by Cllr P Meir

**RESOLVED by unanimous vote to change the payment method for invoices from Aire and Calder Ltd. from cheques to bank transfer.**

## **23/116 - HIGH INTEREST ACCOUNTS**

### **23/116/1 - 35 DAY ACCESS ACCOUNT**

Cllr R M Czwarno gave an update on the application to open a 35 day access account using £100,000 CIL Funds with the Redwood Bank, including the extra information that was requested regarding: the legal status of the Parish Council, the total number of Councillors, current finances, the ultimate beneficiary of the Parish Council, the roles of all authorised users and additional proof of I.D. for the Chairman. The account had been opened and £60,000.00 transferred. The Co-Operative Bank limited transfer amounts to £30,000.00 a day, unless CHAPS was used, which cost £15 per transaction.

### **23/116/2 - INTEREST RATE**

Members noted that the current annualised interest rate for the 35 day access account at the Redwood Bank was 2.85%.

### **23/116/3 - 1 YEAR BUSINESS BOND: CAMBRIDGE BUILDING SOCIETY**

Members noted that the application to open a 1 year Business Bond using £250,000 CIL Funds with the Cambridge Building Society had been vacated, as a third officer of the Building Society subsequently revealed that, contrary to previous assurances, the bond which has an annualised interest rate of 3.5% is not available to Parish Councils.

### **23/116/4 - 1 YEAR PARISH COUNCIL BOND: CAMBRIDGE BUILDING SOCIETY**

Members noted that the 1 year Bond offered by the Cambridge Building Society that is available to Parish Councils has an annualised interest rate of only 1.95%.

### **23/116/5 - 1 YEAR BUSINESS SAVINGS BOND: REDWOOD BANK**

Members noted that the Redwood Bank also offers a 1 year Business Savings Bond, which is available to Parish Councils and that the annualised interest rate is currently 4.84%.

### **23/116/6 - ACCOUNT APPLICATION**

Members noted that an application had been submitted to open a 1 year Business Savings Bond with the Redwood Bank. An account had been approved and opened but did not contain any funds.

### **23/116/7 ACCOUNT OPENING**

Proposed by Cllr R M Czwarno

Seconded by Cllr J L Auty

**RESOLVED by unanimous vote to open a 1 year Business Savings Bond with the Redwood Bank using £250,000 CIL Funds and approve the expenditure of £15 to transfer the funds in one transaction via CHAPS.**

### **23/116/8 - FUTURE 1 YEAR SAVINGS BONDS**

Proposed by Cllr J A Crossley

Seconded by Cllr R M Czwarno

**RESOLVED by unanimous vote to authorise the Clerk to examine which 1 year Business Savings Bonds are available to the Parish Council with other Banks/Building Societies at similar annualised interest rates, so that the Council can minimise its financial risk as much as is reasonably possible by potentially opening another Bond in the autumn of 2024 with £125,000 of the CIL Funds.**

### **23/117 - BOWLING CLUB DONATIONS**

#### **23/117/1 - UPDATE**

Members noted that the bowling club fund donations had been sent and the ex-members had been informed and that thank you letters received.

### **23/118 - CRIME**

#### **23/118/1 - CRIME FIGURES**

Members noted crime figures for June, July and August (supplied by East Leeds NPT).

## **23/118/2 - PACT MEETING**

Members noted that the next PACT meeting was scheduled for 13 September.

## **3/119 - CORRESPONDENCE**

Members noted correspondence received.

## **23/120 - SEATING SHELTER**

### **23/120/1 - COST AND SPECIFICATION**

Members noted that the cost of a new seating shelter to the approved specification is prohibitive and a revised specification should be considered.

### **23/120/2 - EXCLUSION OF THE PUBLIC**

Proposed by Cllr J A Crossley

**RESOLVED by unanimous vote to exclude the public in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, s2 due to the confidential nature of the business to be transacted i.e. the consideration of competitive quotations.**

The public left the meeting at 8.28pm.

### **23/120/3 - QUOTATIONS**

A strategy group member gave a report on the quotation procurement process and members received quotations for consideration.

Proposed by Cllr J A Crossley

Seconded by Cllr R M Czwarno

**RESOLVED by unanimous vote to accept the revised quotation from A.A.T Welding for the fabrication and installation of a three bay seating shelter, including the dismantling and removal of the existing shelter.**

The public returned to the meeting at 8.38pm.

## **23/121 - CIL**

### **23/121/1 - PROJECT UPDATES**

The Council received the following updates:

- (i) Cllr J A Crossley had sought provisional quotations for the seats, but they were subject to confirmation of the exact spec.
- (ii) Cllr J A Crossley reported that the specification for the chicane element of the disabled access was proving difficult, due to the bespoke design.
- (iii) Cllr J A Crossley provided Cllr D Brown's update. He had sought several quotations for tree and shrub works.
- (iv) Cllr G E Whysall and Cllr E A Robertson gave reports on meetings with various contractors regarding designs and equipment. Contractors had been made aware of the location of the drains.
- (v) A strategy group members gave an update on seeking quotations for the supply and installation of new perimeter fencing for the football pitch. Not all companies provided installation, so the project might need to be split into supply and installation elements.

A strategy group meeting was arranged for 14 September.

## **23/122 - CHRISTMAS LIGHTS**

### **23/122/1 - OUTER EAST COMMUNITY COMMITTEE GRANT**

Members noted that Leeds City Council's Outer East Community Committee approved a grant of £800.00 towards the 2 Christmas Trees with Lights (effectively a contribution of £800.00 towards the £1,006.00 total cost of the hire of 30m of strip lights for each Christmas tree).

### **23/122/2 - GRANT CALCULATION**

Members noted that the Community Committee grant was exactly the same pro-rata contribution as for the Christmas Lights displays in Kippax, Allerton Bywater and Methley, based on the population of each community.

### **23/122/3 - CHRISTMAS TREES**

Members received Leeds City Council's prices for the supply, installation and removal of cut Christmas trees.

(i) Proposed by Cllr R M Czwarno  
Seconded by Cllr N Duff

**RESOLVED by unanimous vote to amend the proposal by changing '£1,400.00' to '£2,600.00' and '£2,406.00' to '£3,666.00'.**

(ii) Proposed by Cllr R M Czwarno  
Seconded by Cllr N Duff

**RESOLVED by unanimous vote to hire 2 cut Christmas Trees (15 feet high) with 30m strip lights for each tree (one at Churchville House and one at Garden Village Bankings) at a total estimated cost of £1,006.00 + £2,600.00 = £3,660.00, with the actual cost delegated to the Clerk to approve and paid for using the £800.00 Community Committee grant and the Parish Council's own funds.**

### **23/122/4 - HOOK MOOR WIND FARM GRANT**

Members noted that an application had been submitted to the Hook Moor Wind Farm Community Fund (HMWFCF) for a grant of £3,685.00 to cover the full cost of the supply and installation of a sensor-type control and isolator with electrical cable and high level 'commando' type outdoor plug socket to the 11 street lighting columns previously agreed by the Parish Council.

### **23/122/5 - FURTHER EXPENDITURE**

Proposed by Cllr J A Crossley  
Seconded by Cllr R M Czwarno

**RESOLVED by unanimous vote to approve expenditure of £3,685.00 on the supply and installation of the aforesaid electrical equipment to street lighting columns 5C389 Churchville Drive, 11C389 Churchville Drive, 3C390 Churchville Terrace, 5C390 Churchville Terrace, 54G293 Great North Road, 56G293 Great North Road, 58G293 Great North Road, 65G293 Great North Road, 67G293 Great North Road, 71G293 Great North Road and 73G293 Great North Road.**

### **23/122/6 - ALTERNATIVE FUNDING**

Proposed by Cllr J A Crossley  
Seconded by Cllr R M Czwarno

**RESOLVED by unanimous vote that, if the grant application to the HMWFCF fails, either wholly or in part, the balance of the cost of the supply and installation of the aforesaid electrical equipment will be covered from the CIL monies held by the Parish Council.**

### **23/122/7 - MOTIF LIGHTS**

Proposed by Cllr J A Crossley

Seconded by Cllr R M Czwarno

**RESOLVED by unanimous vote to approve expenditure of £3,993.00 for the hire of 11no. 3D wrap-around Christmas Light motifs to the additional street lighting columns listed above, and for this to be paid for with £1,315.00 of the CIL monies held by the Parish Council and the Parish Council's own funds.**

### **23/122/8 - MOTIF LIGHTS**

Proposed by Cllr R M Czwarno

Seconded by Cllr N Duff

**RESOLVED by unanimous vote to approve expenditure of £726.00 for the hire of 2no. 3D wrap-around Christmas Light motifs to street lighting columns 69G293 and 76G293, where the electrical equipment is already in situ from previous years, and for this to be paid for from the Parish Council's own funds.**

### **23/112/9 - TREE LIGHTS**

Proposed by Cllr P Meir

Seconded by Cllr E A Robertson

**RESOLVED by unanimous vote to approve expenditure of £2,172.00 on the hire of 12 sets of Christmas Lights for the 2no. natural trees on the Great North Road (at the 'S' Bends and at the Milestone Bankings) and 2no. natural trees on Church Lane (3 sets of lights for each tree) and for this to be paid for from the Parish Council's own funds.**

### **23/123 - NEIGHBOURHOOD PLAN**

#### **23/123/1 - UPDATE**

Cllr P Meir gave an update on the formation of a Neighbourhood Plan Forum. He had contacted all those who had expressed an interest at the CIL consultation. The group had also been advised on Facebook, but so far only a handful of members of the public had expressed an interest. Cllr P Meir had drafted a leaflet for inclusion with the next issue of the Micklefielder newsletter.

### **23/124 - VERGE REWILDING PILOT SCHEME**

#### **23/124/1 - UPDATE**

Cllr J A Crossley gave Cllr D Brown's update on the verge rewilding pilot scheme.

Cllr R M Czwarno left the meeting at 9.30pm.

### **23/125 - MICKLEFIELD IN BLOOM**

#### **23/125/1 - RECOMMENDATIONS**

There were no recommendations from the last MIB Steering Group meeting held on 12th June 2023.

#### **23/125/2 - REVISED FORWARD PLAN**

Proposed by Cllr J A Crossley

Seconded by Cllr J L Auty

**RESOLVED by unanimous vote to approve a revised Forward Plan for spending the £9,946.04 historical MIB funds carried forward on 1st April 2023, as recommended by the MIB Steering Group, viz: metal seat for footpath crossroads at the rear of the school £1,100.00; Miners Welfare Club history board in the Miners Mews bed £ 900.00; tools and equipment £1,000.00; trees for community orchard and Station Approach £1,000.00; self-irrigating planters and barrels £3,000.00; trees to replace dead trees on 'S' Bends and Church Lane £2,000; contribution towards the refurbishment of the Milestone Bankings as a contractor job £946.04.**

### **23/125/3 - VARIATION IN AMOUNTS**

Proposed by Cllr J A Crossley

Seconded by Cllr J L Auty

**RESOLVED by unanimous vote to delegate the authority to the Clerk to approve any variation of the amounts across the items in the approved revised Forward Plan, in consultation with the MIB Co-ordination Team and the Chairman of the Council.**

### **23/126 - HIGHWAYS AND FOOTPATHS**

#### **23/126/1 - FOOTPATH NO. 6**

Cllr J A Crossley gave an update on footpath no. 6 (Daisy Banks), which no longer functions as a public right of way due to the land levels and the installation of a playground through its alignment. The problems had been reported to the new PROW officer.

#### **23/126/2 - DEAD TREE REMOVAL**

Proposed by Cllr J L Auty

Seconded by Cllr N Duff

**RESOLVED by unanimous vote to approve the removal of the dead tree on the double bend on Great North Road.**

#### **23/126/3 - PLANNED HIGHWAYS MAINTENANCE PROGRAMME**

(i) Proposed by Cllr J L Auty

Seconded by Cllr P Meir

**RESOLVED by unanimous vote to request that the works to Churchville Drive are brought forward in the planned highways maintenance programme 2024/25 to 2028/29.**

(ii) Proposed by Cllr P Meir

Seconded by Cllr E A Robertson

**RESOLVED by unanimous vote to request that Sunningdale is added to the planned highways maintenance programme 2024/25 to 2028/29.**

### **23/127 - PLANNING AND DEVELOPMENT CONTROL**

#### **23/127/1 - APPLICATION NOTICES**

Members noted the following planning application notices received: 23/04262/FU – The Bungalow, Pit Lane: Alterations including single storey side extension; replacement roof; raised access wheel ramp and handrail to rear; raised patio area to rear; access ramp and handrails to front; new pitched roof; canopy to front; 23/04488/FU – 5 Hallfield Avenue: Single storey side and rear extension with rooflights; demolition of existing garage and conservatory; new porch to front.

#### **23/127/2 - RESPONSE TO APPLICATION 23/04262/FU**

Proposed by Cllr J A Crossley

Seconded by Cllr P Meir

**RESOLVED by unanimous vote to recommend approval with the usual caveats of materials in keeping with the character.**

#### **23/127/3 - RESPONSE TO APPLICATION 23/04488/FU**

Proposed by Cllr J A Crossley

Seconded by Cllr N Duff

**RESOLVED by unanimous vote to recommend approval subject to the height of the applicant's garden and the property adjacent being broadly the same.**



## **23/127/4 - PLANNING DECISIONS**

Members noted that no planning decisions had been received.

## **23/127 - MILESTONE BANKING**

### **23/127/1 - REPAIRS**

Proposed by Cllr J A Crossley

Seconded by Cllr J L Auty

**RESOLVED by unanimous vote to renovate the rear of Milestone Banking with the removal of the sleepers and replacement with new tanalised sleepers, minor repairs to the granite setts and planting of 80 sedums.**

### **23/127/2 - CONTRACTOR APPOINTMENT**

The appointment of a contractor to undertake the approved repairs was deferred pending the receipt of quotations.

## **23/127 - INTERNET PROVISION: YOUTH AND ADULT CENTRE**

### **23/127/1 - CURRENT PROVISION**

Members noted that the internet provision at The Old Fire Station was out of contract.

### **23/127/2 - NEW CONTRACT PRICES**

Members noted the new contract prices offered.

### **23/127/3 - LCC INTERNET PROVISION**

Members noted that Leeds City Council provides free public internet (WiFi) in many of its public and community buildings and that The Old Fire Station (Micklefield Youth and Adult Centre) is owned and managed by Leeds City Council.

### **23/127/4 - CONTINUATION OF INTERNET FUNDING**

Members considered the need for Micklefield Parish Council to arrange and fund internet provision at The Old Fire Station. They were informed that the modem had not been working since at least July.

(i) Proposed by Cllr P Meir

Seconded by Cllr J A Crossley

**RESOLVED by unanimous vote to continue paying for internet provision in Micklefield Youth and Adult Centre on the current terms and arrange for the router to be fixed.**

(ii) Proposed by Cllr J A Crossley

Seconded by Cllr P Meir

**RESOLVED by unanimous vote that once the router is fixed to consult user groups about their use of internet in the Youth and Adult Centre.**

## **23/130 - NOTICEBOARDS**

### **23/130/1 - PURCHASE AND INSTALLATION**

Proposed by Cllr J A Crossley

Seconded by Cllr J L Auty

**RESOLVED by unanimous vote to approve the purchase and installation of two new noticeboards.**

## **23/130/2 - LOCATION**

Proposed by Cllr J A Crossley  
Seconded by Cllr N Duff

**RESOLVED by unanimous vote to locate the new noticeboards at Churchville Stores, Churchville Terrace and Miners Mews wall, Great North Road.**

## **23/131 - GARDEN VILLAGE**

### **23/131/1 - ACCOMMODATION ROAD**

Cllr G A Rycroft was not available to give an update on a meeting with LCC highways officers to discuss the land between the accommodation road to the rear of Garden Village and the new housing development.

### **23/132 - POTENTIAL CYCLE PATH**

#### **23/132/1 - UPDATE**

There was no update from the working group on the potential to create a cycle path between Micklefield and Garforth.

### **23/133 - FACILITIES INSPECTIONS**

#### **23/133/1 - WEEKLY INSPECTIONS**

Members noted the weekly inspections sheets for Garden Village bus shelter, Vandicourt Infants' Playground, Micklefield Recreation Ground and Diamond Jubilee Play Area.

### **23/134 - FACILITIES MAINTENANCE**

#### **23/134/1 - SOVEREIGN PLAY SERVICES**

Members noted that Sovereign Play can undertake maintenance and remedial works to the equipment in Vandicourt Play Area but that the provision of a quotation is subject to a one-off inspection by one of their RPII inspectors or the purchase of a Sovereign compliance maintenance package.

#### **23/134/2 - CURRENT INSPECTION REGIME**

Members noted that Diamond Jubilee Play area is inspected weekly and quarterly (on behalf of Micklefield Recreation Ground Charity) but that Vandicourt Infants' Playground, Micklefield Skate park and Multi-Use Games Area (MUGA) are only inspected weekly and annually.

#### **23/134/3 - QUARTERLY INSPECTIONS**

Proposed by Cllr J A Crossley  
Seconded by Cllr P Meir

**RESOLVED by unanimous vote to appoint Team Sport and Play for a quarterly inspection of Diamond Jubilee Play Area, the skate park, the MUGA and Vandicourt Playground at a cost of £125.00 plus VAT.**

#### **23/134/4 - ALTERNATIVE INSPECTION OPTIONS**

Members had been provided with the following quotations: (a) a one-off inspection with a maintenance quotation at a cost of £199 plus VAT or (b) a Sovereign Compliance Maintenance Package, which gives 5 years cover and 2 inspections and reports a year at a cost of is £399 plus VAT. No proposal was made.

## **23/134/5 - REMEDIAL AND MAINTENANCE WORKS**

There was no update on the following remedial and maintenance works:

- the repair of the cracks and chips on the skate park surface
- the re-siting of the bin in Vandicourt greenspace to a location near the western perimeter of the skate park

## **23/135 - STONE BUS SHELTER**

### **23/135/1 - WINDOWS**

Members agreed to defer the approval of blocking up the unglazed rear windows in the stone bus shelter to protect users from inclement weather.

### **23/135/2 - METHOD**

Members agreed to defer the approval of a method to block up the rear unglazed windows.

## **23/136 - GATEWAY SIGNS**

### **23/136/1 - VILLAGE NAME SIGNS**

Members agreed to defer the approval of the installation of three village name signs at the three village entrances.

### **23/136/2 - STYLE AND LOCATION**

Members agreed to defer considering recommendations for the style and location of the name signs.

## **23/137 - FACEBOOK**

### **23/137/1 - UPDATE**

Cllr P Meir gave an update on the Facebook page.

### **23/137/2 - SUITABLE POSTS**

Proposed by Cllr J A Crossley

Seconded by Cllr P Meir

**RESOLVED by unanimous vote that the high interest accounts for CIL (when confirmed operational) and an update on the CIL projects (after the strategy group meeting) can be posted on the website.**

## **23/138 - REGISTRATION AND TRANSFER OF TITLE**

### **23/138/1 - UPDATE**

Cllr J A Crossley gave an update on the registering of the title to Micklefield Recreation Ground in the name of Micklefield Parish Council, as Sole Trustee of Micklefield Recreation Ground Charity. He had liaised with an LCC officer and now knew the process to register the land that had been wrongly registered as part of another's parcel.

**23/139 - VANDICOURT ACCESS SAFE ENVIRONMENT (V.A.S.E)**

**23/139/1 - REVISED LEASING ARRANGEMENT**

The Clerk had not received a response to her letter regarding an extension to the existing lease. Members agreed that she should follow up the letter with a phone call.

**23/140 - PUB LANDLORD VACANCY**

Members deferred considering ways to promote the pub landlord vacancy.

**23/141 - ITEMS FOR DISCUSSION AND REQUESTS FOR AGENDA ITEMS**

The following agenda items were requested:

- To address the lack of a 'No Through Road' sign and speed advisory signs on Pit Lane
- To address the deterioration of the land retainers at the bottom of Garden Village steps

**23/142 - MEETING OF THE TRUSTEE OF MICKLEFIELD RECREATION GROUND CHARITY**

Members noted that a meeting of the trustee of Micklefield Recreation Ground Charity would be held on Monday 18 September 2023, in the I.T. Suite of Micklefield Youth and Adult Centre (The Old Fire Station), to commence at 7.30pm.

**23/140 - NEXT PARISH COUNCIL MEETING**

Members noted that the next meeting of the Parish Council would be held on Thursday 5 October 2023, at Churchville House, Churchville Drive, to commence at 7.15pm.

The meeting closed at 10.20pm.

Signed:

(Chairman) Date:

Joanne Hebden  
Clerk to the Council  
Micklefield Parish Council

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