

MICKLEFIELD PARISH COUNCIL

Official Notice of a Meeting of Micklefield Parish Council to be Held on:

Thursday 8th June 2023, Churchville House, Churchville Drive, LS25 4AW, to commence at 7.15pm.

Members of the Council are summoned to attend this meeting. Meetings are open to press and public. The press and public may only speak during the public forum.

Signed:

Clerk

Date: 2nd June 2023

AGENDA

23/45 To receive questions and comments from members of the public (PUBLIC FORUM)

23/46 To disclose or draw attention to any disclosable pecuniary interests and any other significant interests that the member wishes to declare in the public interest, for the purposes of the Localism Act 2011, s31 and the Members' Code of Conduct paras 10-14

23/47 APOLOGIES

/1 To receive apologies for absence

/2 To approve reasons for absence

23/48 To consider dispensation requests received by the Clerk prior to the meeting

23/49 To identify any items requiring the exclusion of the public, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, s2, and the reason for exclusion

23/50 To approve the minutes of the annual meeting held on Thursday 11 May 2023 (attached)

23/51 To note matters arising from the minutes of the annual meeting held on Thursday 11 May 2023 FOR INFORMATION ONLY

23/52 POLICY REVIEW

/1 To review the Risk Management Policy

/2 To review the Media Relations, Social Media and Electronic Communications Policy

23/53 FINANCE

/1 To approve the accounts for payment (attached)

/2 To note a bank reconciliation to 31 May 2023

/3 To note a budget update to 30 May 2023 (attached)

/4 To receive an update on opening two accounts for the CIL funds

/5 To note the receipt of a P3 Paths Partnership grant of £743.00 an increase of 10% on previous years' grants (information attached)

23/54 BOWLING CLUB DONATION

/1 To note the letter from two ex-members of Micklefield bowling club regarding the ex-members' preferred use of the donation

/2 To note that YLCA has passed the Parish Council's query regarding a donation to Micklefield St Mary's Church using money previously donated by a third party to NALC for a solicitor's advice

/3 To approve that the bowling club donation is split between Micklefield Primary Academy, Yorkshire Cancer Research and Micklefield St Mary's Church (subject to receipt of legal advice) at the sums stated, with the remainder to be used by Micklefield Parish Council for additional Christmas lights in the village

/4 To agree that, in the event that the Parish council cannot legally give a donation to Micklefield St Mary's Church, the portion earmarked for the church be given to Micklefield Regeneration Partnership

23/55 CRIME

/1 To note crime figures for May (supplied by East Leeds NPT) (attached)

23/56 To note correspondence received (list attached)

23/57 PHONE LINE

/1 To note that the rental of the office phone line is out of contract and costs £31.52 (ex VAT)

/2 To agree to enter a 24 month contract for the rental of the phone line at a cost of £27.77

(ex VAT)

23/58 CIL

/1 To receive an update on the six projects approved for spending CIL monies

23/59 HIGHWAYS AND FOOTPATHS

/1 To receive an update on the remediation of the path that runs from footpath no. 11 (behind Grange Farm Court) to the settling pond near footpath no. 2 (attached)

/2 To receive an update on footpath no. 6 (Daisy Banks), which no longer functions as a public right of way due to the land levels and the installation of a playground through its alignment

/3 To assess the improvements at the junction of Pit Lane with Great North Road in order to formulate a view as to whether it is satisfactory (as recommended by the Parish Meeting)

/4 To assess the efficacy of the road signage and markings on the Barratt development (as recommended by the Parish Meeting)

23/60 PLANNING AND DEVELOPMENT CONTROL

/1 To note planning application notices received: 23/02858/FU - 12 Sunnybank: retrospective application for dormer windows to front; 23/02859/FU - 18 Sunnybank: retrospective application for dormer windows to front

/2 To note planning decisions:

/3 To agree a consultation response to application 23/02858/FU - 12 Sunnybank: retrospective application for dormer windows to front

/4 To agree a consultation response to application 23/02859/FU - 18 Sunnybank: retrospective application for dormer windows to front

/5 To note the changes to planning and sustainable development services (attached)

23/61 TV LICENCE

/1 To receive information on the funding of television licences in LCC Retirement Life communal lounges

/2 To consider the purchase of a television licence for the television in the communal lounge of Churchville House

23/62 ANNUAL PARISH MEETING

/1 To note that the Annual Parish Meeting was held on Thursday 25 May 2023 and receive a report

23/63 FACEBOOK

/1 To receive an update on the Facebook page

/2 To agree suitable items to post on the Facebook page

23/64 GARDEN VILLAGE

/1 To receive an update on a meeting with LCC highways officers to discuss the land between the accommodation road to the rear of Garden Village and the new housing development

23/65 POTENTIAL CYCLE PATH

/1 To receive an update from the working group on the potential to create a cycle path between Micklefield and Garforth

23/66 FACILITIES INSPECTIONS

/1 To note the weekly inspections sheets for Garden Village bus shelter, Vandicourt Infants' Playground, Micklefield Recreation Ground and Diamond Jubilee Play Area (attached)

23/67 FACILITIES MAINTENANCE

/1 To receive an update on the following remedial and maintenance works:

(i) the refurbishment of the springy rocker and multi play unit (rubbing down and treating the rust and repainting)

(ii) the repair of the cracks and chips on the skate park surface

(iii) the re-siting of the bin in Vandicourt greenspace to a location near the western perimeter of the skate park

23/68 GATEWAY STONES

/1 To approve the installation of three village name signs at the three village entrances

23/69 REGISTRATION AND TRANSFER OF TITLE

/1 To receive an update on the registering of the title to Micklefield Recreation Ground in the name of Micklefield Parish Council, as Sole Trustee of Micklefield Recreation Ground Charity

23/70 VANDICOURT ACCESS SAFE ENVIRONMENT (V.A.S.E)

/1 To receive an update on a set of revised leasing arrangements and the identification of what would be required from the Parish Council at each stage in terms of indicative and final designs for the V.A.S.E Scheme and legal and administrative charges

23/71 Items for discussion and requests for agenda items (FOR INFORMATION ONLY)

23/72 To note that a meeting of the Finance and Corporate Management Committee will be held on Monday 19 June 2023, in the I.T. Suite of Micklefield Youth and Adult Centre (The Old Fire Station), to commence at 7.30pm

23/73 To note that the next meeting of the Parish Council will be held on Thursday 6 July 2023, at Churchville House, Churchville Drive, to commence at 7.15pm

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Clerk to the Council
Micklefield Parish Council

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