

MICKLEFIELD PARISH COUNCIL

Official Notice of a Meeting of Micklefield Parish Council to be Held on:

Thursday 7th November 2024, Churchville House, Churchville Drive, LS25 4AW, to commence at 7.15pm.

Members of the Council are summoned to attend this meeting. Meetings are open to press and public. The press and public may only speak during the public forum.

Signed:

Clerk Date: 1st November 2024

24/191 To receive questions and comments from members of the public (PUBLIC FORUM)

24/192 To disclose or draw attention to any disclosable pecuniary interests and any other significant interests that the member wishes to declare in the public interest, for the purposes of the Localism Act 2011, s31 and the Councillor Code of Conduct para 9 and Appendix B paras 4 - 9

24/193 **APOLOGIES**

/1 To receive apologies for absence

/2 To approve reasons for absence

24/194 To consider dispensation requests received by the Clerk prior to the meeting

24/195 To identify any items requiring the exclusion of the public, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, s2, and the reason for exclusion

24/196 **VACANCY**

/1 To note the resignation of Cllr Neil Duff (attached)

/2 To note that statutory vacancy notices were posted in the Parish Council's noticeboards and website on Friday 25 October and that the vacancy was also announced on Facebook

/3 To note that, if no written requests to fill the vacancy by election are received from ten local government electors for the Parish by 5pm Thursday 14 November, the Parish Council will fill the vacancy by co-option and notices for the same will be posted

24/197 To approve the minutes of the meeting held on Thursday 3 October 2024 (attached)

24/198 To note matters arising from the minutes of the meeting held on Thursday 3 October 2024
FOR INFORMATION ONLY

24/199 **FINANCE AND CORPORATE MANAGEMENT COMMITTEE**

/1 To note the approved minutes of the Financial and Corporate Management Committee meeting held on Monday 17 June 2024 (attached)

/2 To appoint a new member to the committee to replace Cllr N Duff

24/200 **POLICIES**

/1 To receive the draft Financial Regulations based on the latest NALC template (attached)

/2 To note the Finance and Corporate Management Committee's recommendation that the Parish Council adopts the draft Financial Regulations

/3 To approve the adoption of the draft Financial Regulations

/4 To review the following policies: Child Protection Policy, Vulnerable Adults Protection Policy, Internal Control Policy and Grants/Donation Policy (sent by email)

24/201 **FINANCE**

/1 To approve the accounts for payment (attached)

/2 To receive a budget update to 3 October 2024 (attached)

/3 To receive a bank reconciliation to 30 September 2024 for each of the following accounts: Co-operative Bank Current Account, Unity Trust Current Account, Unity Trust Instant Access Account (attached)

24/202 **CRIME**

/1 To note crime figures for October (supplied by East Leeds NPT)

24/203 **CORRESPONDENCE**

/1 To note correspondence received (list attached)

24/204 **NEW TODDLERS' PLAY ZONE**

/1 To receive an update on the planning application submitted on 20 June

24/205 COMMUNITY INFRASTRUCTURE LEVY (CIL)

- /1 To receive feedback from the strategy group meeting
- /2 To receive an update on the football perimeter fence project

24/206 RECREATION GROUND: BIO-DIVERSITY

- /1 To receive an update on the Recreation Ground bio-diversity enhancement scheme

24/207 CHRISTMAS TREES AND LIGHTS

- /1 To receive an update on the installation of 2no. Christmas trees
- /2 To receive an update on the installation of 7no. sensor units, 21no. 3D motif lights and 1no. 2D poppy memorial light

24/208 TRANSPORT WORKS ORDER

- /1 To note the Inspector's report arising from the public inquiry into The Network Rail (Leeds to Micklefield Enhancements) Order
- /2 To note that the Secretary of State has granted the order with modifications
- /3 To note that the Secretary of State has granted listed planning consent for the demolition of Ridge Road overbridge and the erection of a new bridge in its place
- /4 To note that the Secretary of State is satisfied with the Inspector's recommendations regarding mitigation measures for the closure of Peckfield level crossing i.e. to create a footpath from the existing bridleway through the recreation ground near its southern perimeter to Great North Road
- /5 To note that Network Rail's proposal to extend the bridleway through Micklefield recreation ground and various objectors' requests for a pedestrian bridge in place of Peckfield level crossing were not recommended or approved

24/209 PLANNING AND DEVELOPMENT CONTROL

- /1 To note planning application notices received:
- /2 To note planning decisions:

24/210 HIGHWAYS AND FOOTPATHS

- /1 To receive an update on footpath no. 6 (Daisy Banks), which no longer functions as a public right of way, due to the land levels and the installation of a playground, through its alignment

24/211 STONE BUS SHELTER

- /1 To note the installation of two new bespoke rear windows

24/212 MISCELLANEOUS ITEMS

- /1 To receive updates on ongoing issues and previously agreed actions (list attached)

24/213 FACILITIES INSPECTIONS

- /1 To note the weekly inspections sheets for Garden Village bus shelter, Vandicourt Infants' Playground, Micklefield Recreation Ground and Diamond Jubilee Play Area (attached)
- /2 To note that a purchase order for the annual play inspections was sent on 22 October (attached)

24/214 FACILITIES MAINTENANCE

- /1 To note the completion of the remedial works approved for Vandicourt Infants' Playground and Diamond Jubilee Play Area
- /2 To note that the bins in the recreation ground are collecting sludge and impacted waste that is difficult to remove conventionally
- /3 To approve the jetwashing of the bins in the recreation ground
- /4 To receive an update on the following remedial and maintenance works:
 - (i) the repair of crack and chips in the skate park
 - (ii) the re-siting of the bin in Vandicourt greenspace to a location near the western perimeter of the skate park

24/215 YLCA

- /1 To receive a verbal report of the YLCA Leeds branch meeting held on Tuesday 15 October

24/216 NEIGHBOURHOOD PLAN

- /1 To receive a report from the neighbourhood plan group

24/217 VERGE REWILDING

- /1 To receive an update on the verge rewilding pilot scheme

24/218 GATEWAYSIGNS

- /1 To consider recommendations for the style and location of the village entrance name signs

24/219 GARDEN VILLAGE

- /1 To receive an update on a meeting with LCC highways officers to discuss the land between the accommodation road to the rear of Garden Village and the new housing development

24/220 POTENTIAL CYCLE PATH

/1 To receive an update from the working group on the potential to create a cycle path between Micklefield and Garforth

24/221 FACEBOOK

/1 To receive an update on the Facebook page

/2 To agree suitable items to post on the Facebook page

24/222 REGISTRATION AND TRANSFER OF TITLE

/1 To receive an update on the registering of the title to Micklefield Recreation Ground in the name of Micklefield Parish Council, as Sole Trustee of Micklefield Recreation Ground Charity

24/223 VANDICOURT ACCESS SAFE ENVIRONMENT (V.A.S.E)

/1 To receive an update on a set of revised leasing arrangements and the identification of what would be required from the Parish Council at each stage in terms of indicative and final designs for the V.A.S.E Scheme and legal and administrative charges

24/224 Items for discussion and requests for agenda items (FOR INFORMATION ONLY)

24/225 To note that a meeting of the Trustee of Micklefield Recreation Ground Charity will be held on Monday 25 November 2024, in the I.T. Suite of Micklefield Youth and Adult Centre (The Old Fire Station), to commence at 7.30pm

24/226 To note that the next meeting of the Parish Council will be held on Thursday 5 December 2024, at Churchville House, Churchville Drive, to commence at 7.15pm

Joanne Hebden
Clerk to the Council
Micklefield Parish Council

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