

MICKLEFIELD PARISH COUNCIL

Official Notice of a Meeting of Micklefield Parish Council to be Held on:

Thursday 3rd October 2024, Churchville House, Churchville Drive, LS25 4AW, to commence at 7.15pm.

Members of the Council are summoned to attend this meeting. Meetings are open to press and public. The press and public may only speak during the public forum.

Signed: Clerk Date: 27th September 2024

24/157 To receive questions and comments from members of the public (PUBLIC FORUM)

24/158 To disclose or draw attention to any disclosable pecuniary interests and any other significant interests that the member wishes to declare in the public interest, for the purposes of the Localism Act 2011, s31 and the Councillor Code of Conduct para 9 and Appendix B paras 4 - 9

24/159 **APOLOGIES**

/1 To receive apologies for absence

/2 To approve reasons for absence

24/160 To consider dispensation requests received by the Clerk prior to the meeting

24/161 To identify any items requiring the exclusion of the public, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, s2, and the reason for exclusion

24/162 To approve the minutes of the meeting held on Thursday 5 September 2024 (attached)

24/163 To note matters arising from the minutes of the meeting held on Thursday 5 September 2024 FOR INFORMATION ONLY

24/164 **POLICY REVIEW**

/1 To review the Grievance Policy (sent by email)

/2 To review the Disciplinary Policy (sent by email)

24/165 **ANNUAL AUDIT**

/1 To note the completion of the audit for the financial year ending 31 March 2024 and receive the external auditor's report and certificate (attached)

/2 To note that a 'Notice of Conclusion of Audit' and a copy of sections 1,2 and 3 of the AGAR have been posted in the noticeboards and on the Parish Council's website

24/166 **FINANCE**

/1 To approve the accounts for payment (attached)

/2 To receive a budget update to 6 September 2024 (attached)

/3 To receive a bank reconciliation to 30 August 2024 (attached)

/4 To agree the total amount of funds to be transferred to the Unity Trust Bank Account

24/167 **ONE YEAR BOND**

/1 To note the opening of a new 1 year bond with Redwood Bank

24/168 **CRIME**

/1 To note crime figures for September (supplied by East Leeds NPT)

24/169 **CORRESPONDENCE**

/1 To note correspondence received (list attached)

24/170 **NEW TODDLERS' PLAY ZONE**

/1 To note and receive an update on the planning application submitted on 20 June

24/171 **COMMUNITY INFRASTRUCTURE LEVY (CIL)**

/1 To receive feedback from the strategy group meeting

/2 To receive an update on the football perimeter fence project

/3 To agree an outline business plan for The Old Fire Station

24/172 **RECREATION GROUND: BIO-DIVERSITY**

/1 To receive an update on the Recreation Ground bio-diversity enhancement scheme

/2 To approve the grinding out of 4 tree stumps to allow new trees to be planted at a total cost of £900.00 (ex VAT) (quotation attached)

24/173 **HIGHWAYS AND FOOTPATHS**

/1 To receive an update on footpath no. 6 (Daisy Banks), which no longer functions as a public right of way, due to the land levels and the installation of a playground, through its alignment

24/174 **PLANNING AND DEVELOPMENT CONTROL**

/1 To note planning application notices received:

/2 To note planning decisions: 24/03960/FU – Silverlee, Great North Road - Refused

24/175 CHRISTMAS TREES AND LIGHTS

/1 To receive an update on the procurement of 2no. Christmas trees

/2 To note that purchase orders for the installation of 7no. sensor units, 21no. 3D motif lights and 1no. 2D poppy memorial light were sent on Monday 23 September 2024

24/176 STONE BUS SHELTER

/1 To note that a purchase order for the glazing of the two rear windows was sent on Wednesday 25 September and receive an update

24/177 FACILITIES INSPECTIONS

/1 To note the weekly inspections sheets for Garden Village bus shelter, Vandicourt Infants' Playground, Micklefield Recreation Ground and Diamond Jubilee Play Area (attached)

24/178 FACILITIES MAINTENANCE

/1 To receive an update on the remedial works scheduled to be undertaken at Vandicourt Infants' Playground and Diamond Jubilee Play Area

24/179 YLCA

/1 To note that a meeting of the YLCA Leeds branch will be held on Tuesday 15 October and confirm the attendance of the Parish Council's representatives

24/180 NEIGHBOURHOOD PLAN

/1 To receive a report from the neighbourhood plan group

24/181 VERGE REWILDING

/1 To receive an update on the verge rewilding pilot scheme

24/182 GATEWAYSIGNS

/1 To consider recommendations for the style and location of the village entrance name signs

24/183 GARDEN VILLAGE

/1 To receive an update on a meeting with LCC highways officers to discuss the land between the accommodation road to the rear of Garden Village and the new housing development

24/184 POTENTIAL CYCLE PATH

/1 To receive an update from the working group on the potential to create a cycle path between Micklefield and Garforth

24/185 FACEBOOK

/1 To receive an update on the Facebook page

/2 To agree suitable items to post on the Facebook page

24/186 REGISTRATION AND TRANSFER OF TITLE

/1 To receive an update on the registering of the title to Micklefield Recreation Ground in the name of Micklefield Parish Council, as Sole Trustee of Micklefield Recreation Ground Charity

24/187 VANDICOURT ACCESS SAFE ENVIRONMENT (V.A.S.E)

/1 To receive an update on a set of revised leasing arrangements and the identification of what would be required from the Parish Council at each stage in terms of indicative and final designs for the V.A.S.E Scheme and legal and administrative charges

24/188 Items for discussion and requests for agenda items (FOR INFORMATION ONLY)

24/189 To note that a meeting of the Finance and Corporate Management Committee will be held on Monday 21 October 2024, in the I.T. Suite of Micklefield Youth and Adult Centre (The Old Fire Station), to commence at 7.30pm

24/190 To note that the next meeting of the Parish Council will be held on Thursday 7 November 2024, at Churchville House, Churchville Drive, to commence at 7.15pm

Joanne Hebden
Clerk to the Council
Micklefield Parish Council

6 Churchville Avenue
Micklefield
LEEDS
LS25 4AS
(0113) 2875829
clerk@micklefield-pc.gov.uk