

MICKLEFIELD PARISH COUNCIL

Official Notice of a Meeting of Micklefield Parish Council to be Held on:

Thursday 5th December 2024, Churchville House, Churchville Drive, LS25 4AW, to commence at 7.15pm.

Members of the Council are summoned to attend this meeting. Meetings are open to press and public. The press and public may only speak during the public forum.

Signed:

Clerk Date: 29th November 2024

24/227 To receive questions and comments from members of the public (PUBLIC FORUM)

24/228 To disclose or draw attention to any disclosable pecuniary interests and any other significant interests that the member wishes to declare in the public interest, for the purposes of the Localism Act 2011, s31 and the Councillor Code of Conduct para 9 and Appendix B paras 4 - 9

24/229 APOLOGIES

/1 To receive apologies for absence

/2 To approve reasons for absence

24/230 To consider dispensation requests received by the Clerk prior to the meeting

24/231 To identify any items requiring the exclusion of the public, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, s2, and the reason for exclusion

24/232 CASUAL VACANCY

/1 To note that an election to fill the vacancy has not been requested by ten electors registered in the parish

/2 To note that casual vacancy notices will be posted in the Parish Council's noticeboards, website and Facebook page on Friday 6 December with an application deadline of Friday 10 January 2025

24/233 To approve the minutes of the meeting held on Thursday 7 November 2024 (attached)

24/234 To note matters arising from the minutes of the meeting held on Thursday 7 November 2024 FOR INFORMATION ONLY

24/235 POLICIES

/1 To review the following policies: Information and Data Protection Policy, Training Policy and Complaints Handling Policy (sent by email)

24/236 ANNUAL PLAN

/1 To review the 2024-25 annual plan (attached)

/2 To agree amendments to the 2024-25 annual plan

24/237 SUBSCRIPTIONS

/1 To approve the renewal of the Clerk's annual subscription to SLCC at a cost of £190.00

24/238 GROUNDS MAINTENANCE

/1 To note that the current contract for the maintenance of Micklefield Recreation Ground and Vandicourt greenspace expires on 31 December 2024 (purchase order attached)

/2 To approve an extension to the contract with Aire and Calder Ltd. for the grounds maintenance until 31 December 2025

/3 To note the current value of the contract is £19,140.37 (ex VAT)

/4 To note the provision in the Schedule of Bills and Quantities that 'the Parish Council may wish to extend the Contract on an annual basis for up to three further years up to 31st December 2026, using rates negotiated in November of each successive year and based on the rate of inflation as at 31st October

/5 To note that the published CPIH rate for October 2024 was 3.2%

/6 To agree that the grounds maintenance contract increases by 3.2% to £19,752.86 (ex VAT)

24/239 SHRUB MAINTENANCE

/1 To note that the current contract for the maintenance of the shrub beds at milestone banking and Garden Village banking expires on 31 December 2024

/2 To note that the current value of the contract is £1134.28 (ex VAT)

/3 To note that the contract has not been market tested since the appointment of Aire and Calder Ltd. and has risen annually in line with the rate of inflation as at 31 October

/4 To agree to seek prices from alternative contractors

24/240 FINANCE

/1 To approve the accounts for payment (attached)

/2 To receive a budget update to 7 November 2024 (attached)

/3 To receive a bank reconciliation to 30 November 2024 for each of the following accounts:
Co-operative Bank Current Account, Unity Trust Current Account, Unity Trust Instant Access Account

/4 To approve the payment of mileage expenses to non-council members of Parish Council working groups undertaking approved activities on behalf of the Parish Council, in line with the existing arrangement for Micklefield in Bloom volunteers

24/241 CRIME

/1 To note crime figures for November (supplied by East Leeds NPT)

24/242 CORRESPONDENCE

/1 To note correspondence received (list attached)

24/243 NEW TODDLERS' PLAY ZONE

/1 To receive an update on the grant application submitted to FCC

24/244 COMMUNITY INFRASTRUCTURE LEVY (CIL)

/1 To receive feedback from the strategy group meeting held on 18 November

/2 To receive an update on the football perimeter fence project

24/245 RECREATION GROUND: BIO-DIVERSITY

/1 To receive an update on the Recreation Ground bio-diversity enhancement scheme

24/246 CHRISTMAS TREES AND LIGHTS

/1 To receive an update on the Christmas trees and lights

24/247 PLANNING AND DEVELOPMENT CONTROL

/1 To note planning application notices received: 24/06676/FU - Church Close Cottage, Great North Road: demolition of existing annex and replacement two storey annex with juliet balcony to rear

/2 To agree a consultation response to application 24/06676/FU

/3 To note planning decisions:

24/248 NOTICEBOARDS

/1 To agree the specification for the two new noticeboards

24/249 HIGHWAYS AND FOOTPATHS

/1 To receive an update on footpath no. 6 (Daisy Banks), which no longer functions as a public right of way, due to the land levels and the installation of a playground, through its alignment

24/250 MISCELLANEOUS ITEMS

/1 To receive updates on ongoing issues and previously agreed actions

24/251 FACILITIES INSPECTIONS

/1 To note the weekly inspections sheets for Garden Village bus shelter, Vandicourt Infants' Playground, Micklefield Recreation Ground and Diamond Jubilee Play Area (attached)

24/252 FACILITIES MAINTENANCE

/1 To receive a quotation from the waste removal contractor for the jetwashing of the bins in the recreation ground

/2 To receive a quotation for the repair of the fire damaged tarmac and damaged edges on the skate park (attached)

/3 To receive an update on the re-siting of the bin in Vandicourt greenspace to a location near the western perimeter of the skate park

24/253 NEIGHBOURHOOD PLAN

/1 To receive a report from the neighbourhood plan group

24/254 VERGE REWILDING

/1 To receive an update on the verge rewilding pilot scheme

24/255 GATEWAYSIGNS

/1 To consider recommendations for the style and location of the village entrance name signs

24/256 GARDEN VILLAGE

/1 To receive an update on a meeting with LCC highways officers to discuss the land between the accommodation road to the rear of Garden Village and the new housing development

24/257 POTENTIAL CYCLE PATH

/1 To receive an update from the working group on the potential to create a cycle path between Micklefield and Garforth

24/258 FACEBOOK

/1 To receive an update on the Facebook page

/2 To agree suitable items to post on the Facebook page

24/259 REGISTRATION AND TRANSFER OF TITLE

/1 To receive an update on the registering of the title to Micklefield Recreation Ground in the name of Micklefield Parish Council, as Sole Trustee of Micklefield Recreation Ground Charity

24/260 VANDICOURT ACCESS SAFE ENVIRONMENT (V.A.S.E)

/1 To receive an update on a set of revised leasing arrangements and the identification of what would be required from the Parish Council at each stage in terms of indicative and final designs for the V.A.S.E Scheme and legal and administrative charges

24/261 Items for discussion and requests for agenda items (FOR INFORMATION ONLY)

24/262 To note that the next meeting of the Parish Council will be held on Thursday 9 January 2025, at Churchville House, Churchville Drive, to commence at 7.15pm

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Clerk to the Council
Micklefield Parish Council

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