

MICKLEFIELD RECREATION GROUND (REGISTERED CHARITY NO. 523780)

MINUTES OF THE MEETING HELD ON MONDAY 16 SEPTEMBER 2024

MEMBERS PRESENT: Cllr J A Crossley, Cllr R M Czwarno, Cllr P Meir and Cllr E A Robertson
In Attendance: J L Hebden, Clerk and RFO to Micklefield Parish Council

The meeting opened at 7.30pm and was chaired by the chairman, Cllr J A Crossley.

24/37 – DISCLOSURES OF PECUNIARY INTERESTS

There were no disclosures of any disclosable pecuniary interests or any other significant interests for the purposes of the Localism Act 2011, s31 and the Councillor Code of Conduct para 9 and Appendix B paras 4 – 9.

24/38 – DISPENSATION REQUESTS

No dispensation requests were received by the Clerk prior to the meeting.

24/39 - APOLOGIES

24/39/1 – RECEIPT

Members received apologies for absence from Cllr D Brown, Cllr N Duff, Cllr G A Rycroft and Cllr G E Whysall.

24/39/2 – REASONS

No reasons for absence were approved.

24/40 – EXCLUSION OF THE PUBLIC

There were no members of the public present and no items requiring the exclusion of the public.

24/41 – MINUTES OF THE MEETING HELD ON MONDAY 15 JULY 2024

Proposed by Cllr R M Czwarno

Seconded by Cllr P Meir

RESOLVED by unanimous vote that the minutes of the meeting held on Monday 15 July 2024 are an accurate record. The chairman signed the minutes for verification.

24/42 – MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON MONDAY 15 JULY 2024

There were no matters arising from the minutes of the meeting held on Monday 15 July 2024.

24/43 - FINANCE

24/43/1 – INDEPENDENT EXAMINATION OF ACCOUNTS

The Clerk gave an update on the independent examination of the accounts for the financial year ending 31 March 2024, which was ongoing.

24/43/2 – ACCOUNTS FOR PAYMENT

Proposed by Cllr J A Crossley

Seconded by Cllr R M Czwarno

RESOLVED by unanimous vote to approve the accounts for payment:

Octopus Energy - Electricity	13.67
Liam Elmes - Immersion Heater Repair	140.00

TOTAL	153.67
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24/43/3 – LETTING FEES

Members noted the receipt of £4,094.00 in letting fees from Garforth Rangers AFC.

24/43/4 – BANK RECONCILIATION

Members noted a bank reconciliation to 31 August 2024.

24/44 - 4 & 5 RAILWAY COTTAGES

24/44/1 – ELECTRICITY

Members noted electricity bills for the period 5 to 31 July 2024 and that the account had no credit.

24/44/2 – FLEXIBLE TARIFF RATES

Members noted that the rates on the flexible tariff would rise on 1 October 2024 and noted the estimated monthly cost.

24/44/3 – FIXED TARIFFS

Members noted the rates and estimated monthly costs for Octopus's 12 month and 24 month fixed tariffs.

24/44/4 - ALTERNATIVE TARIFF

Proposed by Cllr J A Crossley

Seconded by Cllr R M Czwarno

RESOLVED by unanimous vote to stay with Octopus's flexible tariff.

24/44/5 – IMMERSION HEATER

Members noted the replacement of the missing immersion heater in one of the water tanks.

24/45 - FOOTBALL PITCH AND LETTINGS

24/45/1 – UPDATE

The Clerk and Cllr P Meir gave updates on the season lettings.

24/46 - CAR PARKS

24/46/1 – ENTRANCE SIGN

There was no update on the provision of an entrance sign.

24/46/2 – PARKING LIABILITY SIGN

There was no update on the provision of a parking liability sign.

Proposed by Cllr J A Crossley

Seconded by Cllr R M Czwarno

RESOLVED by unanimous vote to combine the entrance and parking liability signs into one sign.

24/47 - LOWER PECKFIELD LANE

24/47/1 – ‘NO PARKING’ SIGN

The provision of ‘No Parking’ signs on the access gates on Lower Peckfield Lane was dependent on the decision of the Inspector examining the Leeds to Micklefield Enhancements TRO.

24/48 - MUGA/WILDFLOWER MEADOW/COPSE

24/48/1 – MUGA

Members noted no change to the condition of the MUGA.

24/48/2 – WILDFLOWER MEADOW

Members noted that the wildflower meadow seemed in need of its annual cut.

24/48/3 – WOODEN SEATS

Members noted that a purchase order for the re-setting of the wooden seats in the centre of the wildflower meadow was sent on 7 August and that the work was due to begin at the end of September.

24/48/4 – STORAGE BUILDING

There was no update on the Scouts’ use of the storage buildings.

24/48/5 – PRIKKA STRIPS

Proposed by Cllr J A Crossley

Seconded by Cllr R M Czwarno

RESOLVED by unanimous vote to approve the installation of prikka strips to the storage building roof to replace those that were vandalised and removed, and to set them back from the front edge by approximately 6 inches.

24/48/6 – ANTI-CLIMB PAINT

Proposed by Cllr J A Crossley

Seconded by Cllr R M Czwarno

RESOLVED by unanimous vote to approve an application of anti-climb paint to the roof perimeter on the front elevation and both sides, in a one foot wide strip starting at the front edge.

24/48/7 – MICKLEFIELD COMMUNITY GREEN GROUP

Proposed by Cllr E A Robertson

Seconded by Cllr R M Czwarno

RESOLVED by unanimous vote to approve a request from Micklefield Community Green group to deposit the clippings from the first cut of the wildflower area on Garden Village banking in the soil around the mound in the copse.

24/49 - PERIMETER TREE BOUNDARY

24/49/1 – ABORICULTURAL SURVEY

The Clerk gave an update on the commissioning of an aboricultural survey of the trees in Micklefield Recreation Ground. She had identified different types of survey and needed clarification about the type required.

24/49/2 – REMOVAL OF STORM DAMAGED TREE

The Clerk gave an update on the removal of the storm damaged tree on the southern perimeter for health and safety reasons. There had still been no response from Network Rail and she would contact them again.

24/49/3 – RUSSIAN VINE REMOVAL

The Clerk gave an update on the removal of Russian Vine within the recreation ground. There were no local contractors, so a national specialist would have to be used.

24/50 - DIAMOND JUBILEE PLAY AREA AND SKATE PARK

24/50/1 – BIKE RACK

There was no update on the installation of a bike rack in the skate park/play area.

24/51 - YOUTH SHELTERS

24/51/1 – CONDITION

The Clerk reported that there was no change to the condition of the youth shelters. She would contact the play equipment maintenance company about tightening the bolts.

24/52 – ITEMS FOR DISCUSSION AND REQUESTS FOR AGENDA ITEMS

The following items were raised to note:

- The developers on the site of the old school had moved the cement barrier blocks from the tree line
- The planning application for the toddler playground required a biodiversity gains form to be completed, which was proving difficult

24/53 – NEXT MEETING

Members noted that the next meeting would be held on Monday 25 November, in the I.T. suite of Micklefield Youth and Adult Centre (The Old Fire Station, Great North Road, to commence at 7.30pm.

The meeting closed at 9.34pm.

Signed:

Chairman Date:

Joanne Hebden
Clerk to the Council
Micklefield Parish Council
(Sole Trustee of Micklefield Recreation Ground Charity)

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