

# **MICKLEFIELD RECREATION GROUND (REGISTERED CHARITY NO. 523780)**

## **MINUTES OF THE MEETING OF THE TRUSTEE HELD ON MONDAY 15 JULY 2024**

**MEMBERS PRESENT:** Cllr J L Auty, Cllr D Brown, Cllr J A Crossley, Cllr R M Czwarno, Cllr N Duff and Cllr G E Whysall (from 7.32pm)

**In Attendance:** J L Hebden, Clerk and RFO to Micklefield Parish Council

The meeting opened at 7.31pm and was chaired by the chairman, Cllr J A Crossley.

### **24/20 – DISCLOSURE OF INTERESTS**

There were no disclosures of any disclosable pecuniary interests or any other significant interests for the purposes of the Localism Act 2011, s31 and the Councillor Code of Conduct para 9 and Appendix B paras 4 – 9.

### **24/21 – DISPENSATION REQUESTS**

No dispensation requests were received by the Clerk prior to the meeting.

### **24/22 - APOLOGIES**

#### **24/22/1 – RECEIPT**

Members received apologies for absence from Cllr P Meir, Cllr E A Robertson and Cllr G A Rycroft and for late arrival from Cllr G E Whysall.

#### **24/22/2 – REASONS**

There was no necessity to approve reasons for absence.

### **24/23 – EXCLUSION OF THE PUBLIC**

There were no items requiring the exclusion of the public.

### **24/24 – MINUTES OF THE ANNUAL MEETING HELD ON MONDAY 20 MAY 2024**

Proposed by Cllr R M Czwarno

Seconded by Cllr N Duff

**RESOLVED by unanimous vote that the minutes of the annual meeting held on Monday 20 May 2024 are an accurate record.** The Chairman signed the minutes for verification.

### **24/25 – MATTERS ARISING FROM THE MINUTES OF THE ANNUAL MEETING HELD ON MONDAY 20 MAY 2024**

Members noted the following matters arising from the minutes of the annual meeting held on Monday 20 May 2024:

**24/08/3** – The Clerk had requested the amendment to the Wayleave agreement, which BT had made. The Wayleave agreement was subsequently signed and returned with a completed BACS form.

**24/10/3** – The letting fees had been increased by 3.8%

**24/18** – Cllr J A Crossley gave an update on the concrete blocks located next to the entrance road to prevent unauthorised vehicular access. Due to development works on the adjacent land, the blocks were no longer needed and would be removed by the contractor.

## **24/26 - FINANCE**

### **24/26/1 – INDEPENDENT INSPECTION**

Cllr gave an update on the independent inspection of the accounts for the financial year ending 31 March 2024. She had signed a letter of engagement and needed to supply proof of identity documents.

### **24/26/2 – ACCOUNTS FOR PAYMENT**

Proposed by Cllr J A Crossley

Seconded by Cllr R M Czwarno

**RESOLVED by unanimous vote to approve the accounts for payment:**

**Micklefield Parish Council - Repayment of Eazy Home Fix Invoice**

**(anti-climb paint and prikka strips to storage buildings) 895.00**

**TOTAL 895.00**

The Chairman and Treasurer signed the payments schedule for verification.

### **24/26/3 – BANK RECONCILIATION**

Members noted a bank reconciliation to 31 May 2024. A reconciliation to 30 June was not available as the bank statement to 30 June had yet to be received.

## **24/27 - 4 & 5 RAILWAY COTTAGES**

### **24/27/1 – ELECTRICITY**

Members noted electricity bills for the period 1 May to 4 July 2024 and that the account is £3.72 in credit. Members noted that monies due had been taken from existing credit and not by direct debit.

### **24/27/2 – IMMERSION HEATER**

Members noted that a purchase order had been sent for the repair of the immersion heater and the repair was scheduled for 29 July.

## **24/28 - FOOTBALL PITCH AND LETTINGS**

### **24/28/1 – SEASON LETTING**

Members noted that Garforth Rangers had confirmed its letting requirements and an invoice had been issued.

## **24/29 - CAR PARKS**

### **24/29/1 – ENTRANCE SIGN**

There was no update on the provision of an entrance sign.

### **24/29/2 – PARKING LIABILITY SIGN**

There was no update on the provision of a parking liability sign.

## **24/30 - LOWER PECKFIELD LANE**

### **24/30/1 – ‘NO PARKING’ SIGNS**

Members noted that the provision of ‘No Parking’ signs on the access gates on Lower Peckfield Lane was on hold pending the inspector’s decisions on the Network Rail (Leeds to Micklefield Enhancements) Order.

### **24/31 - MUGA/WILDFLOWER MEADOW**

#### **24/31/1 – MUGA**

Members noted that there was no change to the condition of the MUGA.

#### **24/31/2 – WILDFLOWER MEADOW**

Members received an update on the wildflower meadow.

#### **24/31/3 – WOODEN SEATS**

Members noted that the wooden seats in the centre of the wildflower meadow had been pulled out of the ground.

#### **24/31/4 – QUOTATION FOR RE-SETTING**

Members received a quotation for the re-setting of the seats.

#### **24/31/5 – RE-SET OR REMOVAL**

Members discussed whether to re-set or remove the seats, considering the installation of new metal seating between the wildflower meadow and the MUGA.

Proposed by Cllr J A Crossley

Seconded by Cllr N Duff

**RESOLVED by unanimous vote to re-set the wooden seats in the centre of the wildflower meadow at a cost of £557.00 (ex VAT).**

#### **24/31/6 – STORAGE BUILDINGS**

There was no update on the Scouts’ use of the storage buildings.

#### **24/31/7 – ANTI-CLIMB MEASURES**

Members noted that the newly installed prikka strips on the storage buildings had been removed and that the Clerk had contacted the contractor for advice. Members noted that the Police had recommended anti-climb paint, which was still in place. Members would examine the roof to ascertain how the strips had been removed.

## **24/32 - PERIMETER TREE BOUNDARY**

### **24/32/1 – ABORICULTURAL SURVEY**

Proposed by Cllr J A Crossley

Seconded by Cllr RM Czwarno

**RESOLVED by unanimous vote to approach the producers of the four previous surveys for a quotation to undertake a full survey of all the trees in Micklefield Recreation Ground.**

## **24/32/2 – STORM DAMAGED TREE**

Members noted that Network Rail had repaired the fence next to the tree but that there had been no action or further communication about the removal of the storm damaged tree.

## **24/32/3 – RUSSIAN VINE**

Members noted that there was extensive growth of Russian Vine within the eastern tree line.

## **24/32/4 – REMOVAL**

Members considered a request to remove the Russian Vine to stop it taking over neighbouring properties.

Proposed by Cllr J A Crossley

Seconded by Cllr N Duff

**RESOLVED by unanimous vote to arrange the removal of all the Russian Vine present in the recreation ground by a specialist company.**

## **24/33 - DIAMOND JUBILEE PLAY AREA AND SKATE PARK**

### **24/33/1 – BIKE RACK**

There was no update on the installation of a bike rack in the skate park/play area.

## **24/34 - YOUTH SHELTERS**

### **24/34/1 – CONDITION**

The Clerk reported that the offensive graffiti in the youth shelters had been painted over by persons unknown. There was no change to the condition of the youth shelters.

## **24/35 – ITEMS FOR DISCUSSION AND REQUESTS FOR AGENDA ITEMS**

The following items were raised to note:

- Molehills in the area of the old cricket pitch
- Motorbikes

The following agenda items were requested:

- If Micklefield Community Green Group could use the soil around mound in the copse to deposit the small amount of clippings from the Garden Village banking wildflower area?

## **24/36 – NEXT MEETING**

Members noted that the next meeting would be held on Monday 16 September, in the I.T. suite of Micklefield Youth and Adult Centre (The Old Fire Station, Great North Road, to commence at 7.30pm.

The meeting closed at 9.09pm.

Signed:

(Chairman) Date:

Joanne Hebden  
Clerk to the Council  
Micklefield Parish Council  
(Sole Trustee of Micklefield Recreation Ground Charity)

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