

# MICKLEFIELD RECREATION GROUND (REGISTERED CHARITY NO. 523780)

## MINUTES OF THE MEETING HELD ON MONDAY 20 NOVEMBER 2023

**MEMBERS PRESENT:** Cllr J L Auty, Cllr D Brown (from 7.37pm), Cllr J A Crossley, Cllr R M Czwarno, Cllr N Duff, Cllr P Meir, Cllr G A Rycroft and Cllr G E Whysall

**In Attendance:** J L Hebden, Clerk to Micklefield Parish Council

The meeting opened at 7.32pm and was chaired by the Chairman, Cllr J A Crossley.

### **23/61 – DISCLOSABLE INTERESTS**

There were no disclosures of any disclosable pecuniary interests or of any other significant interests for the purposes of the Localism Act 2011, s31 and the Councillor Code of Conduct para 9 and Appendix B paras 4 – 9.

### **23/62 – DISPENSATION REQUESTS**

No dispensation requests were received by the Clerk prior to the meeting.

### **23/63 - APOLOGIES**

#### **23/63/1 – RECEIPT**

Members received apologies for absence from Cllr E A Robertson.

#### **23/63/2 – REASONS**

Proposed by Cllr J A Crossley

Seconded by Cllr R M Czwarno

**RESOLVED by unanimous vote to approve Cllr E A Robertson's reason for absence.**

### **23/64 – EXCLUSION OF THE PUBLIC**

There were no items requiring the exclusion of the public.

### **23/65 – MINUTES OF THE MEETING HELD ON MONDAY 18 SEPTEMBER 2023**

Proposed by Cllr R M Czwarno

Seconded by Cllr G A Rycroft

**RESOLVED by unanimous vote that the minutes of the meeting held on Monday 18 September 2023 are an accurate record.** The Chairman signed the minutes for verification.

### **23/66 – MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON MONDAY 18 SEPTEMBER 2023**

Members noted that there were no matters arising from the minutes of the meeting held on Monday 18 September 2023.

## **23/67 - FINANCE**

### **23/67/1 – ACCOUNTS FOR PAYMENT**

Proposed by Cllr J A Crossley

Seconded by Cllr R M Czwarno

**RESOLVED by unanimous vote to approve the accounts for payment:**

**Octopus Energy - Electricity 46.66**

The payments schedule was signed by the Chairman and treasurer for verification.

Cllr D Brown joined the meeting at 7.37pm.

### **23/67/2 – BANK RECONCILIATION**

Members noted a bank reconciliation to 31 October 2023.

### **23/67/3 – INVOICES OUTSTANDING**

Members noted that an invoice for the emptying of the septic tank had remained outstanding at 31 October 2023 and that a second reminder invoice had been hand delivered. Members agreed that if the sum due was not paid by 30<sup>th</sup> November, another reminder should be sent.

## **23/68 - ACCESS RESTRICTIONS**

### **23/68/1 – UNAUTHORISED ACCESS**

Cllr N Duff gave an update on measures to prevent unauthorised access to the recreation ground via the old school site. Two large concrete blocks had been situated in two gaps in the perimeter tree that separates the entrance road from the old school site. Concrete blocks had been acquired as quoting for the acquisition of large blocks of natural stone was too complicated.

## **23/69 - 4 & 5 RAILWAY COTTAGES**

### **23/69/1 – ELECTRICITY**

Members noted electricity bills for the period 1 September to 31 October 2023.

### **23/69/2 – IMMERSION HEATERS**

The Clerk gave an update on the repair of the immersion heaters. She had an appointment with an electrician later in the week, who had advised that it may be a job for a plumber.

### **23/69/3 – DEFIBRILLATOR**

There was no update on the installation of a defibrillator unit in the changing rooms to be owned and maintained by Garforth Rangers AFC. Cllr P Meir would enquire.

## **23/70 - FOOTBALL PITCH AND LETTINGS**

### **23/70/1 – SEASON UPDATE**

The Clerk gave an update on the 2023/24 season lettings. The mole problem had been dealt with by the Parish Council and there were no longer any active moles on the football pitch.

## **23/71 - CAR PARKS**

### **23/71/1 – ENTRANCE SIGN**

There was no update on the provision of an entrance sign.

### **23/71/2 – VEGETATION MAINTENANCE**

Members received for consideration a quotation from Aire and Calder Ltd. for the strimming/cutting down of the vegetation around the enclosed car park inner perimeter.

Proposed by Cllr R M Czwarno

Seconded by Cllr N Duff

**RESOLVED by unanimous vote to accept Aire and Calder Ltd.'s quotation of £558.00 (inc. VAT) for the strimming/cutting down of the vegetation around the enclosed car park inner perimeter, subject to confirmation from the contractor that all three sides will be cut back to the fence line.**

### **23/71/3 – THIRD PARTY PATRON'S USE**

Members considered a request from Northern Powergrid, on behalf of Network Rail, to allow train station users to use the recreation ground car park for the duration of electrical works that will restrict access to the train station car park. Members discussed the possible liability implications for the Trustee under occupiers' liability.

Proposed by Cllr RM Czwarno

Seconded by Cllr P Meir

**RESOLVED by unanimous vote to offer Northern Powergrid/Network Rail the opportunity to take a five day let of the car for it to be used as parking for displaced patrons of its client's car park. Further for Northern Powergrid/Network Rail to assume responsibility and liability, with 24 hour security and lighting and on payment of a nominal sum of £500.00. In addition, to inform them that the recreation ground car park does not have a capacity as large as the train station car park.**

## **23/72 - LOWER PECKFIELD LANE**

### **23/72/1 – 'NO PARKING' SIGN**

Members noted that there was no update on the provision of 'No Parking' signs on the access gates on Lower Peckfield Lane.

### **23/72/2 – ENTRANCE GATE**

Members noted that remedial works had been undertaken on the entrance gate and it could now be fastened with the sliding bar and padlocked shut.

## **23/73 - ACCESS**

### **23/73/1 – SCHEME UPDATE**

Cllr J A Crossley posited that the previous decision made by the Trustee regarding the unnecessary to have inclusive access that also restricts quads etc. had neglected to take into account that the object of the access changes was to encourage inclusivity by accommodating wheelchairs and scooters etc., rather than the wider aim of access controls. He asked for the rescinding of the previous resolution to be on the agenda of the next meeting.

## **23/74 - MUGA/WILDFLOWER MEADOW**

### **23/74/1 – MUGA**

Members noted that the general condition of the MUGA had not changed but that industrial grade paint stolen from a contractor's van had been splashed on the wetpour surface and some of the fixtures.

### **23/74/2 – WILDFLOWER MEADOW**

Cllr D Brown gave an update on the wildflower meadow.

### **23/74/3 – STORAGE BUILDINGS**

There was no update on the Scouts' use of the storage buildings.

### **23/74/4 – SEATING SHELTER**

Members noted the completion of the Parish Council's project to remove the remains of the old seating shelter and replace it with a new, smaller one.

## **23/75 - TREES**

### **23/75/1 – ARBORICULTURAL SURVEY**

There was no update on the commissioning of an arboricultural survey of the trees in Micklefield Recreation Ground.

### **23/75/2 – TREE REMOVAL**

There was no update on the removal of the storm damaged tree on the southern perimeter for health and safety reasons.

### **23/75/3 – TREE RISK MANAGEMENT**

Members noted the insurers' advice regarding the frequency of arboricultural surveys as part of tree risk management.

## **23/76 - DIAMOND JUBILEE PLAY AREA AND SKATE PARK**

### **23/76/1 – BIKE RACK**

There was no update on the installation of a bike rack in the skate park/play area.

## **23/77 - YOUTH SHELTERS**

### **23/77/1 – CONDITION**

Members noted that there was no change to the condition of the youth shelters.

## **23/78 – ITEMS FOR DISCUSSION AND REQUESTS FOR AGENDA ITEMS**

Members noted that the Parish Council had organised the repair of the goal bracket. The following agenda item was requested:

- To rescind minute 23/54/1

**23/79 – DATE OF NEXT MEETING**

Members noted that the next meeting would be held on Monday 15 January 2023, in the I.T. suite of Micklefield Youth and Adult Centre (The Old Fire Station, Great North Road, to commence at 7.30pm.

Signed

Chairman

Date:

Joanne Hebden  
Clerk to the Council  
Micklefield Parish Council  
(Sole Trustee of Micklefield Recreation Ground Charity)

6 Churchville Avenue  
Micklefield  
LEEDS  
LS25 4AS  
0113 2875829  
clerk@micklefield-pc.gov.uk