

# MICKLEFIELD RECREATION GROUND (REGISTERED CHARITY NO. 523780)

NOTICE IS HEREBY GIVEN OF A MEETING OF THE TRUSTEE  
TO BE HELD ON MONDAY 15 JANUARY 2024  
7.30PM, MICKLEFIELD YOUTH AND ADULT CENTRE, THE OLD FIRE  
STATION, GREAT NORTH ROAD, LS25 4AF

This meeting is open to the public

Members of Micklefield Parish Council are summoned to attend this meeting.

Signed: Clerk to the Parish Council Date: 10<sup>th</sup> January 2024

## AGENDA

23/80 To disclose or draw attention to any disclosable pecuniary interests and any other significant interests that the member wishes to declare in the public interest, for the purposes of the Localism Act 2011, s31 and the Councillor Code of Conduct para 9 and Appendix B paras 4 – 9

23/81 To consider any dispensation requests received by the Clerk prior to the meeting

### 23/82 APOLOGIES

/1 To receive apologies for absence

/2 To approve reasons for absence

23/83 To consider items requiring the exclusion of the public

23/84 To approve the minutes of the meeting held on Monday 20 November 2023 (attached)

23/85 To note matters arising from the minutes of the meeting held on Monday 20 November 2023

### 23/86 FINANCE

/1 To receive an update on the procurement of a company/organisation to undertake the Independent Examination of the Accounts for the financial year ending 31 March 2024

/2 To approve the accounts for payment (attached)

/3 To note a bank reconciliation to 31 December 2023 (attached)

/4 To note that an invoice for the emptying of the septic tank remained outstanding at 31 December 2023 and that a third reminder invoice has been sent

### 23/87 4 & 5 RAILWAY COTTAGES

/1 To note electricity bills for the period 1 November to 31 December 2023

/2 To receive an update on the repair of the immersion heaters

/3 To receive an update on the installation of a defibrillator unit in the changing rooms

(owned and maintained by Garforth Rangers AFC)

### 23/88 FOOTBALL PITCH AND LETTINGS

/1 To receive an update on the 2023/24 season lettings

### 23/89 CAR PARKS

/1 To receive an update on the provision of an entrance sign

/2 To receive an update on the strimming/cutting down of the vegetation around the enclosed car park inner perimeter

/3 To receive an update on a request from Northern Powergrid, on behalf of Network Rail, to allow train station users to use the recreation ground car park for the duration of electrical works that will restrict access to the train station car park

### 23/90 LOWER PECKFIELD LANE

/1 To receive an update on the provision of 'No Parking' signs on the access gates on Lower Peckfield Lane

**23/91 ACCESS**

/1 To agree to rescind minute 23/54/1 'to inform the Parish Council that a chicane-based inclusive access control is not necessary as quads and bikes access the ground through the existing gaps'

/2 To receive an update on the scheme to improve inclusive access

**23/92 MUGA/WILDFLOWER MEADOW**

/1 To receive an update on the condition of the MUGA

/2 To receive an update on the wildflower meadow

/3 To receive an update on the Scouts' use of the storage buildings

**23/93 TREES**

/1 To receive an update on the commissioning of an arboricultural survey of the trees in Micklefield Recreation Ground

/2 To receive an update on the removal of the storm damaged tree on the southern perimeter for health and safety reasons

/3 To receive further information regarding the frequency of arboricultural surveys as part of tree risk management (attached)

**23/94 DIAMOND JUBILEE PLAY AREA AND SKATE PARK**

/1 To receive an update on the installation of a bike rack in the skate park/play area

**23/95 YOUTH SHELTERS**

/1 To receive an update on the condition of the youth shelters

**23/96 Items for discussion and requests for agenda items**

**23/97** To note that the next meeting will be held on Monday 15 January 2023, in the I.T. suite of Micklefield Youth and Adult Centre (The Old Fire Station, Great North Road, to commence at 7.30pm

Joanne Hebden  
Clerk to the Council  
Micklefield Parish Council  
(Sole Trustee of Micklefield Recreation Ground Charity)

6 Churchville Avenue  
Micklefield  
LEEDS  
LS25 4AS  
0113 2875829  
clerk@micklefield-pc.gov.uk