

MICKLEFIELD RECREATION GROUND (REGISTERED CHARITY NO. 523780)

MINUTES OF THE MEETING OF THE TRUSTEE HELD ON MONDAY 18 SEPTEMBER 2023 7.30PM, MICKLEFIELD YOUTH AND ADULT CENTRE, THE OLD FIRE STATION, GREAT NORTH ROAD, LS25 4AF

MEMBERS PRESENT: Cllr J L Auty, Cllr D Brown, Cllr J A Crossley, Cllr N Duff, Cllr P Meir, Cllr E A Robertson and Cllr G E Whysall

In Attendance: J L Hebden, Clerk to the Parish Council

The meeting opened at 7.33pm and was chaired by Cllr J A Crossley, chairman.

23/42 – DISCLOSABLE PECUNIARY INTERESTS

There were no disclosures of any disclosable pecuniary interests or any other significant interests for the purposes of the Localism Act 2011, s31 and the Councillor Code of Conduct para 9 and Appendix B paras 4 – 9.

23/43 – DISPENSATION REQUESTS

No dispensation requests received by the Clerk prior to the meeting.

23/44 - APOLOGIES

23/44/1 – RECEIPT

Members received apologies for absence from Cllr R M Czwarno and Cllr G A Rycroft.

23/44/2 – REASONS

Proposed by Cllr J A Crossley

Seconded by Cllr J L Auty

RESOLVED by unanimous vote to approve Cllr R M Czwarno's and Cllr G A Rycroft's reasons for absence.

23/45 – EXCLUSION OF THE PUBLIC

There were no items requiring the exclusion of the public.

23/46 – MINUTES OF THE MEETING HELD ON MONDAY 17 JULY 2023

Proposed by Cllr N Duff

Seconded by Cllr E A Robertson

RESOLVED by unanimous vote that the minutes of the meeting held on Monday 17 July 2023 are an accurate record. The Chairman signed the minutes for verification.

23/47 – MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON MONDAY 17 JULY 2023

Members noted the following matters arising from the minutes of the meeting held on Monday 17 July 2023:

23/36/3 – The Clerk reported that she had received confirmation from the tree surgeon that his price would stand until October, when he would also be available to undertake the work.

23/38/1 – The Clerk had not yet contacted the farmer regarding his errant cows as they were moved to another field after the last meeting, although they had recently returned to the field next to the recreation ground.

23/48 - FINANCE

23/48/1 – ACCOUNTS FOR PAYMENT

Proposed by Cllr J A Crossley

Seconded by Cllr P Meir

RESOLVED by unanimous vote to approve the accounts for payment:

Octopus Energy - Electricity	33.31
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TOTAL	33.31
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23/48/2 – BANK RECONCILIATION

Members noted a bank reconciliation to 31 August 2023.

23/48/3 – MONIES DUE

Members noted that two invoices for the emptying of the septic tank had remained outstanding at 31 August 2023 and that reminder invoices had been sent. Since then, one of the outstanding invoices had been paid.

23/49 - ACCESS RESTRICTIONS

23/49/1 – UNAUTHORISED ACCESS

Cllr N Duff gave an update on measures to prevent unauthorised access to the recreation ground via the old school site. He had reminded the contractor about the required quotation and still had not received one. Cllr N Duff would contact the contractor again.

23/50 - 4 & 5 RAILWAY COTTAGES

23/50/1 – ELECTRICITY BILLS

Members noted electricity bills for the period 1 July to 31 August 2023.

23/50/2 – IMMERSION HEATERS

Members noted that there was no update on the repair of the immersion heaters.

23/50/3 – DEFIBRILLATOR UNIT

Members noted that there was no update on the installation of a defibrillator unit in the changing rooms (to be owned and maintained by Garforth Rangers AFC).

23/51 - FOOTBALL PITCH AND LETTINGS

23/51/1 – SEASON LETTINGS

The Clerk gave an update on the 2023/24 season lettings.

23/51/2 - PERIMETER FENCE IMPROVEMENTS

Proposed by Cllr J A Crossley

Seconded by Cllr P Meir

RESOLVED by unanimous vote that the Parish Council can undertake improvements to the football pitch perimeter fence as part of its CIL recreation ground improvements.

23/52 - CAR PARKS

23/52/1 – ENTRANCE SIGN

Members noted that there was no update on the provision of an entrance sign.

23/52/2 – VEGETATION MAINTENANCE

Members discussed the maintenance needs of the vegetation around the enclosed car park inner perimeter.

Proposed by Cllr J A Crossley

Seconded by Cllr N Duff

RESOLVED by unanimous vote to trim the inner perimeter back to the fence on all three sides and cut the laterals that extend beyond the fence, back to the fence; to be undertaken by Aire and Calder Ltd. as a one-off priced job.

23/53 - LOWER PECKFIELD LANE

23/53/1 – ‘NO PARKING’ SIGNS

Members noted that there was no update on the provision of ‘No Parking’ signs on the access gates on Lower Peckfield Lane.

23/54 - ACCESS

23/54/1 – SCHEME

Cllr J A Crossley gave an update on the Parish Council’s Strategy group meetings and the group’s querying the need for a chicane to prevent quads, when they were already able to access the ground in other ways. A chicane would only be needed if all areas accessible to quads were made inaccessible.

Proposed by Cllr J A Crossley

Seconded by Cllr P Meir

RESOLVED by unanimous vote to inform the Parish Council that a chicane-based inclusive access control is not necessary as quads and bikes access the ground through the existing gaps.

23/55 - MUGA/WILDFLOWER MEADOW

23/55/1 – MUGA

The Clerk gave an update on the condition of the MUGA, which had not changed.

23/55/2 – WILDFLOWER MEADOW

Members noted that the annual cut of the wildflower meadow had been undertaken

23/55/3 – STORAGE BUILDING

Members noted that the storage building door now had a new padlock cover, courtesy of Micklefield Scouts.

23/55/4 – SEATING SHELTER: REMOVAL

Proposed by Cllr J A Crossley

Seconded by Cllr P Meir

RESOLVED by unanimous vote to approve the removal of the dilapidated seating shelter and the installation of a three bay double sided seating shelter.

23/55/5 - SEATING SHELTER: REPLACEMENT

Proposed by Cllr E A Robertson

Seconded by Cllr J L Auty

RESOLVED by unanimous vote that the whole scope of the works required to remove the existing shelter and install a new three bay double sided shelter are undertaken by the Parish Council as part of its CIL seating shelter project.

23/56 - TREES

23/56/1 – ARBORICULTURAL SURVEY

Cllr J A Crossley gave an update. He had collated previous surveys and concluded that the eastern boundary had never been surveyed. Members queried whether there were specific recommendations for the frequency of surveys.

23/56/2 – STORM DAMAGED TREE

There was no update on the removal of the storm damaged tree on the southern perimeter.

23/56/3 – PERIMETER IMPROVEMENTS

Proposed by Cllr J A Crossley

Seconded by Cllr J L Auty

RESOLVED by unanimous vote to approve the schedule of perimeter bio-diversity improvement measures sections 1, 2 and 3.

23/57 - DIAMOND JUBILEE PLAY AREA AND SKATE PARK

23/57/1 – BIKE RACK

There was no update on the installation of a bike rack in the skate park/play area.

23/57/2 – PLAY EQUIPMENT: INCREASE

Proposed by Cllr E A Robertson

Seconded by Cllr J L Auty

RESOLVED by unanimous vote to approve an increase in the play equipment provided by the addition of equipment suitable for toddlers and young children in the triangular area between the swings and entrance [to/from car park] with a fence around.

23/57/3 – PLAY EQUIPMENT: WORKS

Proposed by Cllr J A Crossley

Seconded by Cllr D Brown

RESOLVED by unanimous vote that the whole scope of the works required to increase play provision are undertaken by the Parish Council as part of its CIL toddler play project.

23/58 - YOUTH SHELTERS

23/58/1 – CONDITION

Members noted that there was no change to the condition of the youth shelters.

23/59 – ITEMS FOR DISCUSSION AND REQUESTS FOR AGENDA ITEMS

The following item was raised:

- To ask the contractor constructing the new sheltered seating for a quotation to repair the gates on Lower Peckfield Lane (currently secured with a bicycle chain).

23/60 – NEXT MEETING

Members noted that the next meeting would be held on Monday 20 November 2023, in the I.T. suite of Micklefield Youth and Adult Centre (The Old Fire Station, Great North Road, to commence at 7.30pm.

The meeting closed at 9.01pm

Signed

(Chairman)

Date:

Joanne Hebden
Clerk to the Council
Micklefield Parish Council
(Sole Trustee of Micklefield Recreation Ground Charity)

6 Churchville Avenue
Micklefield
LEEDS
LS25 4AS
0113 2875829
clerk@micklefield-pc.gov.uk