

MICKLEFIELD PARISH COUNCIL

Official Notice of a Meeting of Micklefield Parish Council to be Held on:

Thursday 2nd November 2023, Churchville House, Churchville Drive, LS25 4AW, to commence at 7.15pm.

Members of the Council are summoned to attend this meeting. Meetings are open to press and public. The press and public may only speak during the public forum.

Signed:

Clerk

Date: 27th October 2023

AGENDA

23/176 To receive questions and comments from members of the public (PUBLIC FORUM)

23/177 To disclose or draw attention to any disclosable pecuniary interests and any other significant interests that the member wishes to declare in the public interest, for the purposes of the Localism Act 2011, s31 and the Councillor Code of Conduct para 9 and Appendix B paras 4 - 9

23/178 APOLOGIES

/1 To receive apologies for absence

/2 To approve reasons for absence

23/179 To consider dispensation requests received by the Clerk prior to the meeting

23/180 To identify any items requiring the exclusion of the public, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, s2, and the reason for exclusion

23/181 To approve the minutes of the meeting held on Thursday 5 October 2023 (attached)

23/182 To note matters arising from the minutes of the meeting held on Thursday 5 October 2023

23/183 To note the approved minutes of the Finance and Corporate Management Committee meeting held on 19 June 2023 (attached)

23/184 POLICY REVIEW

/1 To review the Grant/Donations Policy (sent by email)

/2 To review the Internal Control Policy (sent by email)

23/185 FINANCE

/1 To approve the accounts for payment (attached)

/2 To note a bank reconciliation to 30 September 2023

/3 To note a budget update to 18 October 2023 (attached)

/4 To receive an update on the 35 day access account (statement attached)

/5 To receive an update on the 1 year Business Savings Bond (statement attached)

23/186 To note crime figures for October (supplied by East Leeds NPT) (attached)

23/187 To note correspondence received (list attached)

23/188 SEAT-SHELTER

/1 To receive an update on the installation of new seats with shelter between the MUGA and wildflower meadow

23/189 WILDFLOWER/TREE PLANTING

/1 To note that a purchase order was sent on 7 October 2023 (attached)

/2 To note that Micklefield Community Green Group was able to source less expensive trees from The Arium and that the Parish Council will be invoiced for payment

/3 To receive an update on Section 1 works

23/190 TODDLER PLAY AREA

/1 To receive a verbal report on the Strategy Group meeting held on Thursday 19th October with regard to the Toddlers' Playground scheme

/2 To receive the comparative analysis of the design submissions from 5 playground providers

/3 To agree a shortlist of 3 playground providers, so that the potential designs can be developed further, and decide which playground providers should be on that shortlist

23/191 CIL PROJECTS

/1 To receive updates on the following approved CIL projects: seats, path improvements, increased sports/play, recreation ground improvements

23/192 CHRISTMAS LIGHTS

/1 To note that the application to Hook Moor Wind Farm Community Fund for a grant towards the supply and installation of Christmas lights sensor controls was successful

/2 To receive an update on this year's Christmas lights display

/3 To agree a provisional date in December for a meeting of the Christmas Lights Working

Group

23/193 NETWORK RAIL (MICKLEFIELD TO LEEDS ENHANCEMENTS) ORDER

/1 To receive Network Rail's response to the Parish Council's representation to the Network Rail (Micklefield to Leeds Enhancements) Order (attached)

/2 To decide if Network Rail's response addresses the Parish Council's concerns sufficiently enough for the Parish Council to withdraw its representation

/3 To note that the Secretary of State has decided to hold a public inquiry into the above named order (attached)

/4 To note that if the Parish Council wishes to give oral evidence at the inquiry it must submit a 'Statement of Case', with a list of any documents to be referred to in the evidence and copies of those documents or relevant extracts from them, to the Transport Infrastructure Planning Unit and the applicant no later than 17 November 2023

23/194 YLCA

/1 To receive a verbal report on the YLCA Leeds branch meeting held on Tuesday 17 October

23/195 BROADBAND: THE OLD FIRE STATION

/1 To note that BT is unable to send an engineer to fix the broadband as The Old Fire Station is not on Royal Mail's Postal Address File (PAF) and thereby is not on Openreach's database, which is required to arrange an engineer

/2 To note that an application to add The Old Fire Station to Royal Mail's PAF was unsuccessful because Royal Mail will only give a postcode to premises that have a letterbox that is accessible at all times to Royal Mail

/3 To note that BT is currently working to resolve the problem

23/196 PATHS PARTNERSHIP

/1 To receive a verbal report from the Chairman on the 2nd (autumn) cut of the Public Rights of Way in Micklefield

23/197 MICKLEFIELD IN BLOOM

/1 To receive a verbal report on the MiB Steering Group meeting held on Monday 23 October

/2 To note that, in accordance with the approved revised Forward Plan, the contribution from the historical carry forward of MiB funds towards the renovation of the Milestone Bankings will be the funds as at 31/03/2023 less £9,000.00 = £946.04.

/3 To receive an update on the felling and removal of the dead tree on the 'S' bends

/4 To receive an update on the aspiration to provide additional hanging baskets over and above the long-standing 34 hanging baskets each summer.

23/198 PECKFIELD LANDFILL

/1 To receive a report from the Parish Council's representative members on the Peckfield Landfill Liaison Committee

23/199 NEIGHBOURHOOD PLAN

/1 To receive an update on the formation of a Neighbourhood Plan Forum

23/200 VERGE REWILDING PILOT SCHEME

/1 To receive an update on the verge rewilding pilot scheme

23/201 HIGHWAYS AND FOOTPATHS

/1 To receive an update on footpath no. 6 (Daisy Banks), which no longer functions as a public right of way due to the land levels and the installation of a playground through its alignment

/2 To address the lack of a 'No Through Road' sign and speed advisory signs on Pit Lane

/3 To note LCC Highways comments regarding the Parish Council's planned highways maintenance consultation response (attached)

23/202 PLANNING AND DEVELOPMENT CONTROL

/1 To note planning application notices received:

/2 To note planning decisions:

23/203 MILESTONE BANKING

/1 To receive an update on procurement of quotations for the approved repairs

23/204 GARDEN VILLAGE

/1 To receive an update on a meeting with LCC highways officers to discuss the land between the accommodation road to the rear of Garden Village and the new housing development

23/205 POTENTIAL CYCLE PATH

/1 To receive an update from the working group on the potential to create a cycle path between Micklefield and Garforth

23/206 FACILITIES INSPECTIONS

/1 To note the weekly inspections sheets for Garden Village bus shelter, Vandicourt Infants' Playground, Micklefield Recreation Ground and Diamond Jubilee Play Area (attached)

23/207 FACILITIES MAINTENANCE

/1 To receive an update on the following remedial and maintenance works:

- (i) the refurbishment of the springy rocker and multi play unit (rubbing down and treating the rust and repainting)
- (ii) the repair of the cracks and chips on the skate park surface
- (iii) the re-siting of the bin in Vandicourt greenspace to a location near the western perimeter of the skate park

/2 To receive an update on the removal of moles from the football pitch

23/208 STONE BUS SHELTER

/1 To approve blocking up the unglazed rear windows in the stone bus shelter to protect users from inclement weather

/2 To approve a method to block up the rear unglazed windows

23/209 GATEWAY STONES AND SIGNS

/1 To approve the installation of three village name signs at the three village entrances

/2 To consider recommendations for the style and location of the name signs

/3 To receive an update on the renovation of the Gateway Stones

23/210 FACEBOOK

/1 To receive an update on the Facebook page

/2 To agree suitable items to post on the Facebook page

23/211 REGISTRATION AND TRANSFER OF TITLE

/1 To receive an update on the registering of the title to Micklefield Recreation Ground in the name of Micklefield Parish Council, as Sole Trustee of Micklefield Recreation Ground Charity

23/212 VANDICOURT ACCESS SAFE ENVIRONMENT (V.A.S.E)

/1 To receive an update on a set of revised leasing arrangements and the identification of what would be required from the Parish Council at each stage in terms of indicative and final designs for the V.A.S.E Scheme and legal and administrative charges

23/213 To consider ways to promote the pub landlord vacancy

23/214 Items for discussion and requests for agenda items (FOR INFORMATION ONLY)

23/215 To note that a meeting of the Trustee of Micklefield Recreation Ground Charity will be held on Monday 20 November 2023, at The Old Fire Station, Great North Road, to commence at 7.30pm

23/216 To note that the next meeting of the Parish Council will be held on Thursday 7 December 2023, at Churchville House, Churchville Drive, to commence at 7.15pm

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