

MICKLEFIELD RECREATION GROUND (REGISTERED CHARITY NO. 523780)

MINUTES OF THE MEETING OF THE TRUSTEE HELD ON MONDAY 17 JULY 2023

MEMBERS PRESENT: Cllr J L Auty, Cllr D Brown, Cllr J A Crossley, Cllr N Duff (from 8.17pm), Cllr P Meir and Cllr E A Robertson.

In Attendance: J L Hebden, Clerk and RFO to Micklefield Parish Council

The meeting opened at 7.36pm and was chaired by the chairman, Cllr J A Crossley.

23/22 – DISCLOSURE OF INTERESTS

There were no disclosures of any disclosable pecuniary interests or any other significant interests for the purposes of the Localism Act 2011, s31 and the Councillor Code of Conduct para 9 and Appendix B paras 4 – 9.

23/23 – DISPENSATION REQUESTS

No dispensation requests were received by the Clerk prior to the meeting.

23/24 - APOLOGIES

23/24/1 – RECEIPT

Members received apologies for absence from Cllr R M Czwarno, Cllr G A Rycroft and Cllr G E Whysall, and apologies for a late arrival from Cllr N Duff.

23/24/2 – REASONS

No reasons for absence were required to be approved.

23/25 – EXCLUSION OF THE PUBLIC

Members noted that item 23/26/3 would require the exclusion of the public should any to arrive.

23/26 – MINUTES OF THE ANNUAL MEETING HELD ON MONDAY 15 MAY 2023

Proposed by Cllr P Meir

Seconded by Cllr E A Robertson

RESOLVED by unanimous vote that the minutes of the annual meeting held on Monday 15 May 2023 are an accurate record. The Chairman signed the minutes for verification.

23/27 – MATTERS ARISING FROM THE MINUTES OF THE ANNUAL MEETING HELD ON MONDAY 15 MAY 2023

Members noted the following matter arising from the minutes of the annual meeting held on Monday 15 May 2023:

23/09 – Cllr J L Auty had given the key safe code to the caretaker of Micklefield Youth and Adult Centre, to allow access to work vehicles undertaking repairs etc. to the building.

23/28 - FINANCE

23/28/1 – ACCOUNTS FOR PAYMENT

Proposed by Cllr J A Crossley

Seconded by Cllr P Meir

RESOLVED by unanimous vote to approve the accounts for payment:

Octopus Energy - Electricity	34.16
Blast-it-Away Ltd - Pothole Repair	1850.00
Jet Aire (DC) Ltd. - Septic Tank Emptying	385.00

TOTAL 2269.16

The chairman and Cllr E A Robertson signed the payments scheduled for verification.

23/28/2 – BANK RECONCILIATION

Members noted a bank reconciliation to 30 June 2023.

23/29 – CHANGE OF ORDER OF BUSINESS

Cllr N Duff, lead member on the project to prevent unauthorised access, had not yet arrived. Members agreed to change the order of business, in accordance with Standing Order 10a(vi), to allow him to give an update when he arrived.

23/30 - 4 & 5 RAILWAY COTTAGES

23/30/1 – ELECTRICITY

Members noted electricity bills for the period 1 May to 30 June 2023.

23/30/2 – IMMERSION HEATER REPAIR

The Clerk gave an update on the repair of the immersion heaters. She was having difficulty finding an electrician that could do the work; the three contacted since the previous meeting had declined the work.

23/30/3 – DEFIBRILLATOR INSTALLATION

There was no update on the installation of a defibrillator unit in the changing rooms (owned and maintained by Garforth Rangers AFC).

23/30/4 – SEPTIC TANK

Members noted that the septic tank was last emptied on 29 June 2021 and that in accordance with minute 21/10/2 the Clerk had arranged for it to be emptied, at a cost of £385.00. It had been emptied the previous Friday with no problems and invoices for repayment had been prepared.

23/31- FOOTBALL PITCH AND LETTINGS

23/31/1 – 2023/24 SEASON

The Clerk gave an update on the 2023/24 season lettings. The lettings remained the same as the previous season and she had been informed that payment had been made.

23/32 - CAR PARKS

23/32/1 – ENTRANCE SIGN

There was no update on the provision of an entrance sign.

23/32/2 – POTHOLES

Members noted the repair of the potholes in the road/parking area.

23/33 - LOWER PECKFIELD LANE

23/33/1 – ‘NO PARKING’ SIGNS

There was no update on the provision of ‘No Parking’ signs on the access gates on Lower Peckfield Lane.

Cllr N Duff joined the meeting at 8.13pm.

23/34 - ACCESS

23/34/1 – INCLUSIVE ACCESS SCHEME

The provision of inclusive access had been approved by the Parish Council as a CIL project. Cllr J A Crossley reported that there were problems ascertaining the necessary measurements that would allow a chicane to accommodate a mobility scooter.

23/35 - MUGA/WILDFLOWER MEADOW

23/35/1 – MUGA

Members noted that there was no change to the condition of the MUGA.

23/35/2 – WILDFLOWER MEADOW

Cllr D Brown gave an update on the wildflower meadow.

23/35/3 – STORAGE BUILDINGS

One of the Scout leaders gave an update on the storage building.

23/36 - TREES

23/36/1 – ABORICULTURAL SURVEY

There was no update on the commissioning of an aboricultural survey of the trees in Micklefield Recreation Ground.

23/36/2 – STORM DAMAGED TREE

The Clerk gave an update on the removal of the storm damaged tree on the southern perimeter for health and safety reasons. It had been reported to Network Rail via a Network Rail contractor but there had been nothing further.

23/36/3 – CROWN LIFTING

The Clerk reported that she had requested amended quotations (that did not include the removal of the storm damaged tree) from the three tree surgeons but had only received one.

Cllr D Brown gave a report on the proposals for a CIL scheme to improve bio-diversity in the recreation ground. Some of the proposals related to the shrubs and trees between the wildflower meadow and Diamond Jubilee play area, which would no longer be reduced by the Trustee.

Proposed by Cllr J A Crossley

Seconded by Cllr P Meir

RESOLVED by unanimous vote that Matt Sellars Tree Surgeon crown lifts to 4m of trees on the northern edge of the wildflower meadow perimeter footpath at a cost of £800.00, with the works to be undertaken in October.

23/37 - DIAMOND JUBILEE PLAY AREA AND SKATE PARK

23/37/1 – BIKE RACK

Having examined other options, members agreed to install a standard hoop style bike rack.

23/37/2 – QUARTERLY MAINTENANCE INSPECTIONS

Members noted the quarterly maintenance inspections for March and May.

23/37/3 – QUARTERLY INSPECTIONS CONTRACTOR

Members noted that the current quarterly maintenance inspection schedule had finished and that Brambledown Landscapes was no longer able to continue undertaking the inspections.

23/38 - YOUTH SHELTERS

23/38/1 – CONDITION

Members noted that there was no change to the condition of the youth shelters. However, both shelters showed evidence of cow incursion in the recreation ground. Members noted that the cows had calves, making them potentially more dangerous, and that their incursion wasn't the first.

Proposed by Cllr J A Crossley

Seconded by Cllr N Duff

RESOLVED by unanimous vote to write to the farmer to inform him that cows and calves are escaping into the recreation ground; that the trustee is concerned about the danger posed to patrons by protective cows and that they need to be secured to prevent future escape.

23/39 - UNAUTHORISED ACCESS

Cllr N Duff gave an update on measures to prevent unauthorised access to the recreation ground via the old school site. He had attended a site visit with a contractor but was still awaiting a quotation and would contact the contractor again.

23/40 – ITEMS FOR DISCUSSION AND REQUESTS FOR AGENDA ITEMS

The following agenda items were requested:

- Car park maintenance regime
- Perimeter bio-diversity measures
- Toddler play area
- Seating shelter
- Football pitch perimeter fencing

23/41 – NEXT MEETING

Members noted that the next meeting would be held on Monday 18 September 2023, in the I.T. suite of Micklefield Youth and Adult Centre (The Old Fire Station, Great North Road, to commence at 7.30pm.

The meeting closed 9.37pm

Signed: (Chairman)

Date:

Joanne Hebden
Clerk to the Council
Micklefield Parish Council
(Sole Trustee of Micklefield Recreation Ground Charity)

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