

MICKLEFIELD PARISH COUNCIL

Official Notice of a Meeting of Micklefield Parish Council to be Held on:

Thursday 6th July 2023, Churchville House, Churchville Drive, LS25 4AW, to commence at 7.15pm.

Members of the Council are summoned to attend this meeting. Meetings are open to press and public. The press and public may only speak during the public forum.

Signed:

Clerk

Date: 30th June 2023

AGENDA

23/74 To receive questions and comments from members of the public (PUBLIC FORUM)

23/75 To disclose or draw attention to any disclosable pecuniary interests and any other significant interests that the member wishes to declare in the public interest, for the purposes of the Localism Act 2011, s31 and the Members' Code of Conduct paras 10-14

23/76 APOLOGIES

/1 To receive apologies for absence

/2 To approve reasons for absence

23/77 To consider dispensation requests received by the Clerk prior to the meeting

23/78 To identify any items requiring the exclusion of the public, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, s2, and the reason for exclusion

23/79 To approve the minutes of the meeting held on Thursday 8 June 2023 (attached)

23/80 To note matters arising from the minutes of the meeting held on Thursday 8 June 2023 FOR INFORMATION ONLY

23/81 POLICY REVIEW

/1 To review the internal control policy

/2 To review the Model Publication Scheme

23/82 To note legal advice from NALC regarding a donation to St Mary's Church using monies previously donated by Micklefield Bowling Club and in accordance with the ex-members request (attached)

23/83 FINANCE

/1 To approve the accounts for payment (attached)

/2 To note a bank reconciliation to 30 June 2023

/3 To note a budget update to 19 June 2023 (attached)

/4 To receive an update on opening two accounts for the CIL funds

23/84 CRIME

/1 To note crime figures for June (supplied by East Leeds NPT) (attached)

/2 To receive a report on the PACT meeting

23/85 To note correspondence received (list attached)

23/86 CIL

/1 To consider quotations for the fabrication and installation of a new seating shelter between the MUGA and the wildflower meadow and appoint a contractor

/2 To receive an update on the six projects approved for spending CIL monies

23/87 CHURCHYARD MAINTENANCE

/1 To consider a request from St Mary's PCC for financial support towards the ongoing maintenance of the churchyard (attached)

23/88 MILESTONE BANKING

/1 To approve the repair of Milestone Banking

/2 To appoint a contractor to undertake the repairs

23/89 NEIGHBOURHOOD PLAN

/1 To approve the creation of a Neighbourhood Plan group

/2 To decide which Parish Council members will be members of the group

/3 To agree to invite members of the public that, as part of the CIL consultation indicated an interest in joining a Neighbourhood Plan group, to join the group

23/90 MICKLEFIELD QUARRY SSSI

/1 To agree to grant permission to a Natural England approved contractor to access Micklefield Quarry SSSI to undertake a geological survey (information attached)

/2 To agree that Natural England can pass on the Parish Council's contact details to the contractor

23/91 MICKLEFIELD IN BLOOM

/1 To consider for approval the recommendations of the Steering Group

23/92 HIGHWAYS AND FOOTPATHS

/1 To receive an update on footpath no. 6 (Daisy Banks), which no longer functions as a public right of way due to the land levels and the installation of a playground through its alignment

/2 To receive an update on various other highways matters reported to Leeds City Council

23/93 PLANNING AND DEVELOPMENT CONTROL

/1 To note planning application notices received:

/2 To note planning decisions:

/3 To note the changes to planning and sustainable development services (previously distributed)

23/94 TV LICENCE

/1 To receive an update on the provision of a television licence for the communal lounge in Churchville House

23/95 YLCA

/1 To receive a report on the YLCA Leeds branch meeting held on Tuesday 20 June

/2 To approve the attendance of (a) delegate(s) to YLCA's Developing Your Skills Talking Tables to be held on Thursday 27 July (information attached)

23/96 FACEBOOK

/1 To receive an update on the Facebook page

/2 To agree suitable items to post on the Facebook page

23/97 GARDEN VILLAGE

/1 To receive an update on a meeting with LCC highways officers to discuss the land between the accommodation road to the rear of Garden Village and the new housing development

23/98 POTENTIAL CYCLE PATH

/1 To receive an update from the working group on the potential to create a cycle path between Micklefield and Garforth

23/99 FACILITIES INSPECTIONS

/1 To note the weekly inspections sheets for Garden Village bus shelter, Vandicourt Infants' Playground, Micklefield Recreation Ground and Diamond Jubilee Play Area (attached)

23/100 FACILITIES MAINTENANCE

/1 To receive an update on the following remedial and maintenance works:

(i) the refurbishment of the springy rocker and multi play unit (rubbing down and treating the rust and repainting)

(ii) the repair of the cracks and chips on the skate park surface

(iii) the re-siting of the bin in Vandicourt greenspace to a location near the western perimeter of the skate park

23/101 GATEWAY SIGNS

/1 To approve the installation of three village name signs at the three village entrances

/2 To consider recommendations for the style and location of the name signs

23/102 REGISTRATION AND TRANSFER OF TITLE

/1 To receive an update on the registering of the title to Micklefield Recreation Ground in the name of Micklefield Parish Council, as Sole Trustee of Micklefield Recreation Ground Charity

23/103 VANDICOURT ACCESS SAFE ENVIRONMENT (V.A.S.E)

/1 To receive an update on a set of revised leasing arrangements and the identification of what would be required from the Parish Council at each stage in terms of indicative and final designs for the V.A.S.E Scheme and legal and administrative charges

23/104 Items for discussion and requests for agenda items (FOR INFORMATION ONLY)

23/105 To note that a meeting of the trustee of Micklefield Recreation Ground Charity will be held on Monday 17 July 2023, in the I.T. Suite of Micklefield Youth and Adult Centre (The Old Fire Station), to commence at 7.30pm

23/106 To note that the next meeting of the Parish Council will be held on Thursday 7 September 2023, at Churchville House, Churchville Drive, to commence at 7.15pm

Joanne Hebden
Clerk to the Council
Micklefield Parish Council

6 Churchville Avenue
Micklefield
LEEDS
LS25 4AS
(0113) 2875829
clerk@micklefield-pc.gov.uk