

# MICKLEFIELD RECREATION GROUND (REGISTERED CHARITY NO. 523780)

## MINUTES OF THE MEETING OF THE TRUSTEE HELD ON MONDAY 20 MARCH 2023

**MEMBERS PRESENT:** Cllr J L Auty, Cllr J A Crossley, Cllr R M Czwarno, Cllr P Meir, Cllr E A Robertson, Cllr G A Rycroft and Cllr G E Whysall

**IN ATTENDANCE:** Clerk to Micklefield Parish Council

The meeting opened at 7.32pm and was chaired by Cllr J A Crossley, chairman.

### **22/105 – DISCLOSURES OF INTEREST**

There were no disclosures of any disclosable pecuniary interests or any other significant interests for the purposes of the Localism Act 2011, s31 and the Councillor Code of Conduct para 9 and Appendix B paras 4 – 9.

### **22/106- DISPENSATION REQUESTS**

No dispensation requests were received by the Clerk prior to the meeting.

### **22/107 - APOLOGIES**

#### **22/107/1 – RECEIPT**

Members received apologies for absence from Cllr D Brown and Cllr N Duff.

#### **22/107/2 – REASONS**

No reasons were required to be approved.

### **22/108 – EXCLUSION OF THE PUBLIC**

There were no items requiring the exclusion of the public.

### **22/109 – MINUTES OF THE MEETING HELD ON MONDAY 16 JANUARY 2023**

Proposed by Cllr R M Czwarno

Seconded by Cllr E A Robertson

**RESOLVED by unanimous vote that the minutes of the meeting held on Monday 16 January 2023 are an accurate record.** The Chairman signed the minutes for verification.

### **22/110 – MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON MONDAY 16 JANUARY 2023**

Members noted the following matters arising from the minutes of the meeting held on Monday 16 January 2023:

**22/90/4** – The Clerk reported that Yorkshire Internal Audit Services had confirmed its appointment as the Independent examiner of the Charity's accounts for a fee of £310.00.

## **22/111 - FINANCE**

### **22/111/1 – ACCOUNTS FOR PAYMENT**

Proposed by Cllr R M Czwarno

Seconded by Cllr J L Auty

**RESOLVED by unanimous vote to approve the accounts for payment:**

<b>Bulb - Electricity</b>	<b>52.62</b>
<b>TJD Electrical Services - Replacement of Back Box and Double Socket</b>	<b>120.00</b>
<b>TOTAL</b>	<b>172.62</b>

The Chairman and Treasurer signed the payments schedule for verification.

### **22/111/2 – BANK RECONCILIATION**

Members noted a bank reconciliation to 28 February 2023.

## **22/112 - 4 & 5 RAILWAY COTTAGES**

### **22/112/1 – ELECTRICITY**

Members noted electricity statements for the period 3 January 2023 to 2 March 2023 and that the account was £7.11 in credit.

### **22/112/2 – REPAIRS**

Members noted the replacement of a cracked double socket in the changing room and of the back box at the heater spur upstairs.

### **22/112/3 – IMMERSION HEATERS**

Members noted that the immersion heaters still did not work and that the clerk was arranging for an electrician to test the circuit.

### **22/112/4 – DOOR LOCK**

Members noted that the padlock on the entrance door had been replaced due to the club's difficulties with using the previous lock.

### **22/112/5 – DEFIBRILLATOR**

There was no update on the installation of a defibrillator unit in the changing rooms (to be owned and maintained by Garforth Rangers AFC).

## **22/113 - FOOTBALL PITCH AND LETTINGS**

### **22/113/1 – UPDATE**

The Clerk gave an update on the pitch lettings.

### **22/113/2 – DISCOUNT**

Members considered a request from Garforth Rangers AFC for a discount on the 2023/24 letting fees due to the lack of heated water for the showers during the current season. Members noted that the club had two adult and two under 18s lettings with changing accommodation, which included the use of the showers.

(i) Proposed by Cllr J A Crossley

Seconded by Cllr R M Czwarno

**RESOLVED by unanimous vote to give a discount of 50% of the difference between the 2022/23 adult 'with changing accommodation' season letting fee and the 2022/23 adult 'without changing accommodation' season letting fee.**

(ii) Proposed by Cllr J A Crossley

Seconded by Cllr R M Czwarno

**RESOLVED by unanimous vote to give a discount of 50% of the difference between the 2022/23 under 18s 'with changing accommodation' season letting fee and the 2022/23 under 18s 'without changing accommodation' season letting fee.**

## **22/114 - OPENREACH APPARATUS**

### **22/114/1 – RAILWAY LINE ELECTRIFICATION**

The Clerk gave a verbal report on a meeting with an Open reach engineer on the impact of the electrification of the railway line and closure of Peckfield Level Crossing on Openreach apparatus.

### **22/114/2 – MITIGATION PLAN**

Members received details of Openreach's mitigation plan for consideration.

Proposed by Cllr R M Czwarno

Seconded by Cllr G A Rycroft

**RESOLVED by unanimous vote to approve the Openreach re-routing design solution for the provision of its service, as a result of the electrification of the adjacent railway line.**

## **22/115 - CAR PARKS**

### **22/115/1 – ENTRANCE SIGN**

There was no update on the provision of an entrance sign.

### **22/115/2 – ENTRANCE ROAD REPAIR**

Proposed by Cllr J A Crossley

Seconded by Cllr R M Czwarno

**RESOLVED by unanimous vote to approve the repair of the unbound entrance road and car park.**

### **22/115/3 – CONTRACTOR**

Members received three quotations for the repair of the unbound entrance road and car park for consideration and discussed the options.

(i) Proposed by Cllr J A Crossley

Seconded by Cllr G A Rycroft

**RESOLVED by unanimous vote that in terms of the core works of filling all pot holes and compacting to pick Blast-it-Away Ltd.**

(ii) Proposed by Cllr J A Crossley

Seconded by Cllr R M Czwarno

**RESOLVED by unanimous vote that for an additional £371.51 to pick the works as described in quotation two due to the additional value of the work.**

## **22/116 - FUNFAIR**

### **22/116/1 – HOST REQUEST**

Members considered a request from Tucker's Funfair to use the Recreation Ground to host a summer weekend fair.

Proposed by Cllr J A Crossley

Seconded by Cllr J L Auty

**RESOLVED by unanimous vote to approve, in principle, that the trustee is amenable to the use of the recreation ground to host a summer weekend fair, subject to appropriate payment and liaison with the Clerk regarding access.**

## **22/117 - SEC106 FUNDING**

### **22/117/1 – PROJECTS**

Members noted that Leeds City Council had approved £24,160.55 of Sec 106 money to be used in Micklefield, but that it needed a budget cost estimate of proposed projects.

Proposed by Cllr R M Czwarno

Seconded by Cllr G A Rycroft

**RESOLVED by unanimous vote to allocate the Section 106 funding to the following:**

**Seats - £5,660.55**

**Entrance Sign - £2,500.00**

**10 x Heavy Standard Trees - £5,000.00**

**Toddlers Equipment and Surfacing - £11,000.00**

## **22/118 - LOWER PECKFIELD LANE**

### **22/118/1 – 'NO PARKING' SIGN**

There was no update on the provision of 'No Parking' signs on the access gates on Lower Peckfield Lane.

## **22/119 - ACCESS**

### **22/119/1 – INCLUSIVE ACCESS SCHEME**

There was no update on the scheme to improve access. Members noted the impact of Network Rail's bridleway rerouting proposals on the agreed scheme.

## **22/120 - MUGA/WILDFLOWER MEADOW**

### **22/120/1 – MUGA**

Members noted that there was no change to the condition of the MUGA.

### **22/120/2 - WILDFLOWER MEADOW**

The Clerk gave an update on the wildflower meadow.

### **22/120/3 – STORAGE BUILDINGS**

There was no update on the Scouts' use of the storage buildings.

## **22/120/4 – HEDGEROW REDUCTION**

The Clerk gave an update on the reduction of the hedgerow between the wildflower meadow and Diamond Jubilee Play area. She had made three site visits with tree surgeons and had a fourth arranged.

## **22/121 - TREES**

### **22/121/1 – ABORICULTURAL SURVEY**

There was no update on the commissioning of an aboricultural survey of the trees in Micklefield Recreation Ground.

### **22/121/2 – STORM DAMAGED TREE**

The Clerk gave an update on the removal of the storm damaged tree on the southern perimeter for health and safety reasons. She was waiting for quotations from three tree surgeons, who had visited the site and had a meeting arranged with a fourth. The work would also require permissions from Network Rail, as access to Network Rail land would be required. She also reported that she had been contacted by a contractor working for Network Rail about permission to cut back some trees on the recreation ground to facilitate electrification of the line. She would raise the possibility of the removal of the damaged tree by the contractor at the same time as the other works were undertaken.

### **22/121/3 – CROWN LIFTING**

The Clerk gave an update on the crown lifting to 4m of trees on the northern edge of the wildflower meadow perimeter footpath. She was waiting for quotations from three tree surgeons, who had visited the site and had arranged to meet a fourth.

## **22/122 - DIAMOND JUBILEE PLAY AREA AND SKATE PARK**

### **22/122/1 – BIKE RACK**

Members received an update on the installation of a bike rack in the skate park/play area and noted the different types available.

## **22/123 - YOUTH SHELTERS**

### **22/123/1 – CONDITION**

Members noted no change to the condition of the youth shelters and noted that the 'sail' shelter had been covered with inoffensive street-style graffiti by persons unknown.

## **22/124 – ITEMS FOR DISCUSSION AND REQUESTS FOR AGENDA ITEMS**

The following item was raised for discussion and requested for the agenda:

- To consider providing recycling points (for clothing, batteries, electrical equipment etc.) in the recreation ground

## **22/125 – ANNUAL MEETING**

Members noted that the next meeting would be the Annual Meeting of the Trustee and would be held on Monday 15 May 2023, in the I.T. suite of Micklefield Youth and Adult Centre (The Old Fire Station, Great North Road, to commence at 7.30pm.

The meeting closed at 9.22pm.

Signed:

(Chairman)

Date:

Joanne Hebden  
Clerk to the Council  
Micklefield Parish Council  
(Sole Trustee of Micklefield Recreation Ground Charity)

6 Churchville Avenue  
Micklefield  
LEEDS  
LS25 4AS  
0113 2875829  
clerk@micklefield-pc.gov.uk