

MICKLEFIELD RECREATION GROUND (REGISTERED CHARITY NO. 523780)

MINUTES OF THE MEETING OF THE TRUSTEE HELD ON MONDAY 21ST NOVEMBER 2022

MEMBERS PRESENT: Cllr J L Auty, Cllr D Brown, Cllr J A Crossley, Cllr N Duff, Cllr P Meir and Cllr E A Robertson

In Attendance: J L Hebden, Clerk to Micklefield Parish Council

The meeting opened at 7.34pm and was chaired by the chairman, Cllr J A Crossley.

22/63 – DISCLOSURE OF INTERESTS

There were no disclosures of any disclosable pecuniary interests or any other significant interests for the purposes of the Localism Act 2011, s31 and the Councillor Code of Conduct para 9 and Appendix B paras 4 – 9.

22/64 - DISPENSATION REQUESTS

No dispensation requests were received by the Clerk prior to the meeting.

22/65 - APOLOGIES

22/65/1 – RECEIPT

Members received apologies for absence from Cllr R M Czwarno and Cllr G A Rycroft.

22/65/2 – REASONS

No reasons were required to be approved.

22/66 – EXCLUSION OF THE PUBLIC

There were no items requiring the exclusion of the public.

22/67 – MINUTES OF THE MEETING HELD ON MONDAY 26 SEPTEMBER 2022

Proposed by Cllr J L Auty

Seconded by Cllr P Meir

RESOLVED by unanimous vote that the minutes of the meeting held on Monday 26 September 2022 are and accurate record. The Chairman signed the minutes for verification.

22/68 – MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON MONDAY 26 NOVEMBER 2022

Members noted the following matter arising from the minutes of the meeting held on Monday 26 September 2022:

22/54/2 – The Clerk reported that she had informed the member of the National Council for Metal Detecting that the Trustee had not given permission to undertake metal detecting on Micklefield Recreation Ground.

22/69 - FINANCE

22/69/1 – ACCOUNTS FOR PAYMENT

Proposed by Cllr P Meir
Seconded by Cllr N Duff

Bulb - Electricity	42.31
Brambledown Landscape Services Ltd. - 2no. Quarterly Maintenance Inspections	207.67
Brambledown Landscape Services Ltd. - Repair of Field Boundary Fence	788.40
TOTAL	1038.38

The chairman and vice-chairman signed the payments schedule for verification.

22/69/2 – BANK RECONCILIATION

Members noted a bank reconciliation to 31 October 2022.

22/70 - BRIDLEWAY DIVERSION PROPOSALS

22/70/1 – CONSULTATION PROPOSALS

Members noted Network Rail's consultation proposals, which included two proposed bridleway diversion routes through the Recreation Ground and that the Parish Council had responded in its capacity as a local authority and as sole trustee of Micklefield Recreation Ground Charity. Members also discussed the consultation event and the meeting with Network Rail representatives regarding the Leeds to Micklefield Scheme, notably the bridleway diversion proposals and the Ridge Road bridge works.

22/70/2 – CHARITY COMMISSION

Members noted that the Clerk had contacted the Charity Commission for advice to challenge the proposals and maintain the Charity's land for the Charity's purposes and was waiting for a response.

22/71 - HEIGHT RESTRICTION BARRIER

22/71/1 – REPAIR UPDATE

Cllr P Meir gave an update on the repair of the height restriction barrier. The parts had been fabricated and delivered to Brambledown Landscape Services Ltd, who would make the repair.

22/71/2 – WARNING SIGN

Cllr J A Crossley gave an update on the installation of a height restriction warning. The sign had been ordered; there was a two week lead time and the sign would be installed by Brambledown Landscapes Services Ltd at the same time as the repair of the barrier.

22/71/3 – KEY SAFE

Members noted the installation of a key safe.

22/72 - 4 & 5 RAILWAY COTTAGES

22/72/1 – ELECTRICITY

Members noted electricity statements for the period 3 September 2022 to 2 November and that the account was £36.80 in debit.

22/72/2 – ENERGY BILL RELIEF SCHEME

Members noted that Micklefield Recreation Ground Charity qualified for the Government's energy bill relief scheme, that the new reduced unit rate was applied from 1 October 2022 and that the charity had received credit notes for the overpayments.

22/72/3 – BULB ENERGY

Members noted that Bulb energy had been acquired by Octopus.

22/72/4 – REMEDIAL WORKS

The Clerk gave an update on the replacement of a cracked double socket in the changing room and of the back box at the heater spur upstairs. She was having difficulties with the electrician and the repairs needed to be undertaken as soon as possible for the premises to be used fully.

Proposed by Cllr J A Crossley

Seconded by Cllr E A Robertson

RESOLVED by unanimous vote to empower the Clerk to change the electrician as deemed necessary.

22/72/5 – DOOR LOCK

Members noted the problems with the existing door and padlock locking mechanism.

(i) Proposed by Cllr J A Crossley

Seconded by Cllr N Duff

RESOLVED by unanimous vote to replace the existing padlock.

(ii) Proposed by Cllr J A Crossley

Seconded by Cllr P Meir

RESOLVED by unanimous vote to seek a quotation for a new, heavy duty door.

22/72/6 – DEFIBRILLATOR UNIT

Members noted that Garforth Rangers AFC had agreed to accept and maintain a defibrillator donated by Taylor-Wimpey and kept in 4 & 5 Railway Cottages.

Proposed by Cllr J L Auty

Seconded by Cllr N Duff

RESOLVED by unanimous vote to install a defibrillator unit in the changing rooms on the condition that it is owned and maintained by Garforth Rangers AFC.

Members noted that the defibrillator would need to be kept in a polystyrene box to insulate the battery and prolong its life span.

22/73 - FOOTBALL PITCH AND LETTINGS

22/73/1 – UPDATE

The Clerk gave an update on the pitch lettings.

22/74 - LOWER PECKFIELD LANE

22/74/1 – 'NO PARKING' SIGNS

There was no update on the provision of 'No Parking' signs on the access gates on Lower Peckfield Lane.

22/75 - SECURITY

22/75/1 – FENCE REPAIR

Members noted the repair of the open portion of the road-field separation fence.

22/76 - ACCESS

22/76/1 – SCHEME UPDATE

There was no update on the scheme to improve access.

22/77 - MUGA/WILDFLOWER MEADOW

22/77/1 – MUGA

Members noted there was no change to the condition of the MUGA.

22/77/2 – WILDFLOWER MEADOW

Members received an update on the wildflower meadow. The arisings had not been cleared from the meadow properly and could affect the diversity of the meadow.

22/77/3 – STORAGE BUILDINGS

There was no update on the Scouts' use of the storage buildings.

22/77/4 – HEDGEROW

Proposed by Cllr J A Crossley

Seconded by Cllr P Meir

RESOLVED by unanimous vote to cut back the self-seeded shrubs and trees to 1m in from the wildflower meadow perimeter path, to neaten the west side to the fence and to cut down to a finished height of 2m.

22/78 - TREES

22/78/1 – ABORICULTURAL SURVEY

There was no update on the commissioning of an aboricultural survey of the trees in Micklefield Recreation Ground.

22/78/2 – STORM DAMAGED TREE

There was no update on the removal of the storm damaged tree on the southern perimeter for health and safety reasons.

22/78/3 – CROWN LIFTING

The Clerk report that three quotations for the crown lifting to 4m of trees on the northern edge of the wildflower meadow perimeter footpath were not available.

22/79 - DIAMOND JUBILEE PLAY AREA AND SKATE PARK

22/79/1 – BIKE RACK

There was no update on the installation of a bike rack in the skate park/play area.

22/80 - CAR PARK

22/80/1 – ENTRANCE SIGN

There was no update on the provision of an entrance sign.

22/81 - YOUTH SHELTERS

22/81/1 – CONDITION

Members noted that there was no change to the condition of the youth shelters.

22/82 – ITEMS FOR DISCUSSION AND REQUESTS FOR AGENDA ITEMS

The following agenda item was requested:

- To identify projects for Sec 106 funding

21/83 - NEXT MEETING

Members noted that the next meeting of the Trustee would be held on Monday 16 January 2023, in the I.T. suite of Micklefield Youth and Adult Centre (The Old Fire Station, Great North Road, to commence at 7.30pm.

The meeting closed at 9.28pm.

Signed:

(Chairman)

Date:

Joanne Hebden
Clerk to the Council
Micklefield Parish Council
(Sole Trustee of Micklefield Recreation Ground Charity)

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