

# MICKLEFIELD RECREATION GROUND (REGISTERED CHARITY NO. 523780)

## MINUTES OF THE MEETING OF THE TRUSTEE HELD ON MONDAY 26<sup>TH</sup> SEPTEMBER 2022

**MEMBERS PRESENT:** Cllr J L Auty, Cllr J A Crossley, Cllr R M Czwarno and Cllr P Meir  
**IN ATTENDANCE:** J L Hebden, Clerk to Micklefield Parish Council

The meeting opened at 7.33pm and was chaired by Cllr J A Crossley, chairman.

### **22/42 – DECLARATION OF INTERESTS**

There were no disclosures of any disclosable pecuniary interests or any other significant interests for the purposes of the Localism Act 2011, s31 and the Councillor Code of Conduct para 9 and Appendix B paras 4 – 9.

### **22/43 – DISPENSATION REQUESTS**

No dispensation requests were received by the Clerk prior to the meeting.

### **22/44 - APOLOGIES**

#### **22/44/1 – RECEIVED**

Members received apologies for absence from Cllr D Brown, Cllr N Duff, Cllr E A Robertson and Cllr G A Rycroft.

#### **22/44/2 – REASONS**

No reasons for absence were required to be approved.

### **22/45 – EXCLUSION OF THE PUBLIC**

There were no items requiring the exclusion of the public.

### **22/46 – MINUTES OF THE MEETING HELD ON MONDAY 18 JULY 2022**

Proposed by Cllr R M Czwarno

Seconded by Cllr J L Auty

**RESOLVED by unanimous vote that the minutes of the meeting held on Monday 18 July 2022 are an accurate record.** The chairman signed the minutes for verification.

### **22/47 – MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON MONDAY 18 JULY 2022**

Members noted the following matter arising from the minutes of the meeting held on Monday 18 July 2022:

**22/40** – The meeting had been scheduled for Monday 19 September but due to the funeral of Queen Elizabeth II had been postponed until Monday 26 September.

## **22/48 - FINANCE**

### **22/48/1 – ACCOUNTS FOR PAYMENT**

Proposed by Cllr J A Crossley

Seconded by Cllr R M Czwarno

**RESOLVED by unanimous vote to approve the accounts for payment:**

**Bulb - Electricity** 32.00

**Proelectric Electrical Solutions - Replacement  
of floodlights and rewiring of conduit** 420.00

**TOTAL** 452.00

### **22/48/2 – BANK RECONCILIATION**

Members noted a bank reconciliation to 31 August 2022.

### **22/48/3 – LETTING FEES**

Members noted the receipt of all letting fees due.

## **22/49 - HEIGHT RESTRICTION BARRIER**

### **22/49/1 –DAMAGE**

Members noted that the swing arm and support post on the height restriction barrier were damaged by impact on Tuesday 2 August.

### **22/49/2 - REPAIR**

Members noted that the Parish Council approved the repair of the height restriction barrier at its meeting held on Thursday 1 September 2022.

### **22/49/3 - WARNING SIGN**

Members noted that the Parish Council also approved the purchase and installation of a height restriction warning sign.

## **22/50 - 4 & 5 RAILWAY COTTAGES**

### **22/50/1 – ELECTRICITY**

Members noted electricity statements (estimated use and customer read) for the periods 3 July to 2 August and 3 August to 2 September 2022 and that the account is £74.90 in debit.

### **22/50/2 – FLOODLIGHTS REPAIR**

Members noted the rewiring of the PVC conduit and replacement of the sodium light floodlights with 100w LED floodlights.

### **22/50/3 – DOUBLE SOCKET AND BACK BOX**

Members received an update on the replacement of a cracked double socket in the changing room and of the back box at the heater spur upstairs. The job was still outstanding as the repair of the floodlights had taken longer than anticipated.

## **22/50/4 – DEFIBRILLATOR**

The installation of a defibrillator unit in the changing rooms that it is owned and maintained by Garforth Rangers AFC was deferred pending receipt of more information.

## **22/51 - FOOTBALL PITCH AND LETTINGS**

### **22/51/1 – 7V7 LETTINGS**

Proposed by Cllr J A Crossley  
Seconded by Cllr R M Czwarno

**RESOLVED by unanimous vote to approve, in principle, a request from Garforth Rangers AFC for two Saturday lettings of the 7v7 pitch on the training ground and an additional Sunday letting of the same pitch, on the assumption that the pitch is used alternately by two teams (not two matches per day to accommodate each team) and delegate it to the clerk to enact.**

### **22/51/2 – STORAGE**

Proposed by Cllr J A Crossley  
Seconded by Cllr R M Czwarno

**RESOLVED by unanimous vote to approve the storage of three sets of mini soccer goals and a line marking machine in 4 and 5 Railway Cottages, but that the line marking machine must remain on the ground floor.**

Members noted problems with closing the door and locking the padlock and discussed ways to improve the doors.

## **22/52 - LOWER PECKFIELD LANE**

### **22/52/1 – ‘NO PARKING’ SIGNS**

There was no update on the provision of ‘No Parking’ signs on the access gates on Lower Peckfield Lane.

## **22/53 - SECURITY**

### **22/53/1 – FENCE REPAIR**

Proposed by Cllr R M Czwarno  
Seconded by Cllr J L Auty

**RESOLVED by unanimous vote that Brambledown Landscape Services Ltd. repairs the open portion of the road-field separation fence and replaces an adjacent missing tube at a cost of £657.00 (ex VAT).**

## **22/54 - ACCESS**

### **22/54/1 – DDA SCHEME**

The Clerk reported that the scheme outline had yet to be put to the Parish Council for approval.

### **22/54/2 – METAL DETECTING**

Proposed by Cllr J A Crossley  
Seconded by Cllr R M Czwarno

**RESOLVED by unanimous vote to not grant permission to a member of the National Council for Metal Detecting to undertake metal detecting on the recreation ground, as positive hits will require further investigation by digging into the ground, causing disruption to the playing fields, which are used for sport and recreation.**

## **22/55 - MUGA/WILDFLOWER MEADOW**

### **22/55/1 – MUGA**

Members received an update on the condition of the MUGA, which had not changed.

### **22/55/2 – WILDFLOWER MEADOW**

Members received an update on the wildflower meadow.

### **22/55/3 – STORAGE BUILDINGS**

The Clerk gave an update on the Scouts' use of the storage buildings.

## **22/56 - TREES**

### **22/56/1 – ABORICULTURAL SURVEY**

There was no update on the commissioning of an aboricultural survey of the trees in Micklefield Recreation Ground.

### **22/56/2 – DAMAGED TREE**

There was no update on the removal of the storm damaged tree on the southern perimeter for health and safety reasons.

### **22/56/3 – WILDFLOWER MEADOW TREE LINE**

Proposed by Cllr J A Crossley

Seconded by Cllr R M Czwaro

**RESOLVED by unanimous vote that the Trustee examines the cost of crown lifting to four metres the trees on the northern perimeter of the wildflower meadow.**

## **22/57 - DIAMOND JUBILEE PLAY AREA AND SKATE PARK**

### **22/57/1 – BIKE RACK**

There was no update on the installation of a bike rack in the skate park/play area.

### **22/57/2 – QUARTERLY INSPECTION**

Members noted the quarterly inspection report.

## **22/58 - PECKFIELD LEVEL CROSSING**

### **22/58/1 – MITIGATION PROPOSAL IMPACT MEETING**

Members noted the minutes of the site meeting to discuss the impact of the mitigation proposals for the closure of Peckfield level crossing.

### **22/58/2 – CLOSURE UPDATE**

There was no update on the proposed closure of Peckfield level crossing.

## **22/59 - CAR PARK**

### **22/59/1 – ENTRANCE SIGN**

There was no update on the provision of an entrance sign.

## **22/60 - YOUTH SHELTERS**

### **22/60/1 – CONDITION**

Members noted that there was no change to the condition of the youth shelters.

## **22/61 – ITEMS FOR DISCUSSION AND REQUESTS FOR AGENDA ITEMS**

The following item was raised to note:

- The grounds maintenance contract was up for renewal and the schedule needed to be amended to include the maintenance of the inside perimeter of the car park (between the hard standing and fence)

The following agenda item was requested:

- The maintenance of the hedgerow that separates the wildflower meadow from Diamond Jubilee play area

## **22/62 – NEXT MEETING**

Members noted that the next meeting of the Trustee would be held on Monday 21 November 2022, in the I.T. suite of Micklefield Youth and Adult Centre (The Old Fire Station, Great North Road, to commence at 7.30pm.

The meeting closed at 9.20pm.

Signed: (Chairman)

Date:

Joanne Hebden  
Clerk to the Council  
Micklefield Parish Council  
(Sole Trustee of Micklefield Recreation Ground Charity)

6 Churchville Avenue  
Micklefield  
LEEDS  
LS25 4AS  
0113 2875829  
clerk@micklefield-pc.gov.uk