

# MICKLEFIELD RECREATION GROUND (REGISTERED CHARITY NO. 523780)

## MINUTES OF THE MEETING OF THE TRUSTEE HELD ON MONDAY 21 MARCH 2022

**MEMBERS PRESENT:** Cllr J L Auty, Cllr J A Crossley, Cllr N Duff (until 8.35pm), Cllr P Meir and Cllr E A Robertson

**In Attendance:** J L Hebden, Clerk to Micklefield Parish Council

The meeting opened at 7.33pm and was chaired by Cllr J A Crossley, chairman.

### **21/100 – DECLARATIONS OF INTEREST**

There were no disclosures of any disclosable pecuniary interests or any other significant interests that the member wishes to declare in the public interest, for the purposes of the Localism Act 2011, s31 and the Members' Code of Conduct, paras 9-14.

### **21/101 – DISPENSATION REQUESTS**

No dispensation requests were received by the Clerk prior to the meeting.

### **21/102 - APOLOGIES**

#### **21/102/1 – RECEIPT**

Members received apologies for absence from Cllr D Brown, Cllr R M Czwarno and Cllr G A Rycroft.

#### **21/102/2 – REASONS**

No reasons for absence were approved.

### **21/103 – EXCLUSION OF THE PUBLIC**

There were no items requiring the exclusion of the public.

### **21/104 – MINUTES OF THE MEETING HELD ON MONDAY 17 JANUARY 2022**

Proposed by Cllr N Duff

Seconded by Cllr J L Auty

**RESOLVED by unanimous vote that the minutes of the meeting held on Monday 17 January 2022 are an accurate record.** The Chairman signed the minutes for verification.

### **21/105 – MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON MONDAY 17 JANUARY 2022**

Members noted the following matter arising from the minutes of the meeting held on Monday 17 January 2022:

**21/87/4** – The Clerk reported that Yorkshire Internal Audit Services had confirmed its appointment to undertake the independent examination of the charity's accounts at a cost of £300.

## **21/106 - FINANCE**

### **21/106/1 – ACCOUNTS FOR PAYMENT**

Proposed by Cllr J A Crossley

Seconded by Cllr A E Robertson

**RESOLVED by unanimous vote to approve the accounts for payment:**

**Bulb - Electricity 16.00**

**TOTAL 16.00**

The chairman and vice-chairman signed the payments schedule for verification.

### **21/106/2 – BANK RECONCILIATION**

Members noted a bank reconciliation to 28 February 2022.

## **21/107 - 4 & 5 RAILWAY COTTAGES**

### **21/107/1 – ELECTRICITY**

Members noted electricity statements (estimated use) for the periods 3 January to 2 February 2022 and 3 February to 2 March 2022 and that the account was £24.40 in debit. However, the Clerk explained that she had submitted an actual meter reading and that the account was £70.60 in debit.

### **21/107/2 – EICR AND FLOODLIGHTS**

Members received an update on the full EICR and repair of the external floodlights. The Clerk had contacted the contractor again and had received no response.

### **21/107/3 – INDEPENDENT UTILITY CONSULTANT**

Members considered using the services of an independent utility consultant to act on the trustee's behalf for gas, electricity and water.

Proposed by Cllr J A Crossley

Seconded by Cllr R Meir

**RESOLVED by unanimous vote that the Trustee does not wish to use the services of an independent utility consultant.**

## **21/108 - HEIGHT RESTRICTION BARRIER**

### **21/108/1 – UPDATE**

Members received an update on the Parish Council's efforts to procure and install a height restriction barrier to the Trustee's specification. The price had risen since the original quotation had been received. Members agreed that they wanted to continue with the amended quotation as it was still significantly lower than the other quotations received and the barrier was a specialised supply. Members also noted the need to undertake a test dig before the barrier could be installed, to ensure that the installation would not disturb the water main in the vicinity.

## **21/109 - FOOTBALL PITCH AND LETTINGS**

### **21/109/1 – SEASON LETTINGS**

The Clerk gave an update on the season lettings. Cllr N Duff reported an increase in parking on Great North Road at the weekend, presumably to accommodate visitors to the football matches.

## **21/110 - LOWER PECKFIELD LANE**

### **21/110/1 – ‘NO PARKING’ SIGNS**

There was no update on the provision of ‘No Parking’ signs on the access gates on Lower Peckfield Lane.

## **21/111 - ACCESS**

### **21/111/1 – MEETING WITH LCC OFFICERS**

A meeting with Leeds City Council officers regarding disabled access requirements for parks had yet to be arranged but the Parks and Countryside officer had sent a document that would be considered by a working group.

## **21/112 - MUGA/WILDFLOWER MEADOW**

### **21/112/1 – RESEEDING UPDATE**

Members received an update on the re-seeding of the wildflower meadow by Micklefield Community Green Group (MCGG) on behalf of Micklefield Recreation Ground Charity. MCGG had received a grant to purchase the seeds.

### **21/112/2 – STORAGE BUILDINGS**

Members received an update from a Scout leader on Micklefield Scouts’ refurbishing and use of the large building adjacent to the lock-up. The Scouts were using the building for storage after removing items left by the bowling club but the roof seemed to be leaking.

## **21/113 - TREES**

### **21/113/1 – ABORICULTURAL SURVEY**

There was no update on the commissioning of an aboricultural survey of the trees in Micklefield Recreation Ground.

### **21/113/2 – STORM DAMAGED TREE**

There was no update on the removal of the storm damaged tree on the southern perimeter for health and safety reasons.

Cllr N Duff left the meeting at 8.35pm.

## **21/114 - DIAMOND JUBILEE PLAY AREA AND SKATE PARK**

### **21/114/1 – BIKE RACK**

There was no update on the installation of a bike rack in the skate park/play area

### **21/114/2 – QUARTERLY INSPECTION**

Members noted the quarterly inspection report.

## **21/115 - CAR PARK**

### **21/115/1 – ENTRANCE SIGN**

There was no update on the provision of an entrance sign.

## **21/116 - YOUTH SHELTERS**

### **21/116/1 – CONDITION**

Members noted that there had been no change to the condition of the youth shelters.

### **21/117 – ITEMS FOR DISCUSSION AND REQUESTS FOR AGENDA ITEMS**

The following item was raised to note:

- Cllr J L Auty had tried to remove blue spray paint from one of the mushrooms in the copse and had looked into the price of wood preserver

The following agenda item was requested:

- The tightening of the nuts and bolts on the youth shelters
- To approve the formation of a working group to consider the recommendations of the accessibility document provided by Leeds City Council

### **21/118 – NEXT MEETING**

Members noted that the next meeting of the Trustee would be the Annual Meeting and would be held on Monday 16 May 2022, in the I.T suite of Micklefield Youth and Adult Centre, to commence at 7.30pm.

The meeting closed at 8.50pm.

**Signed:**

**(Chairman)**

**Date:**

Joanne Hebden  
Clerk to the Council  
Micklefield Parish Council  
(Sole Trustee of Micklefield Recreation Ground Charity)

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