

# MICKLEFIELD RECREATION GROUND (REGISTERED CHARITY NO. 523780)

**NOTICE IS HEREBY GIVEN OF THE  
ANNUAL MEETING OF THE TRUSTEE  
TO BE HELD ON MONDAY 16 MAY 2022  
7.30PM, MICKLEFIELD YOUTH AND ADULT CENTRE, THE OLD FIRE  
STATION, GREAT NORTH ROAD, LS25 4AF**

This meeting is open to the public

Members of Micklefield Parish Council are summoned to attend this meeting.

Signed: Clerk to the Parish Council Date: 11<sup>th</sup> May 2022

## AGENDA

**22/01 To disclose or draw attention to any disclosable pecuniary interests and any other significant interests that the member wishes to declare in the public interest, for the purposes of the Localism Act 2011, s31 and the Members' Code of Conduct, paras 9-14**

**22/02 To consider any dispensation requests received by the Clerk prior to the meeting**

### **22/03 APOLOGIES**

**/1 To receive apologies for absence**

**/2 To approve reasons for absence**

**22/04 To consider items requiring the exclusion of the public**

**22/05 To approve the minutes of the meeting held on Monday 21 March 2022 (attached)**

**22/06 To note matters arising from the minutes of the meeting held on Monday 21 March 2022**

### **22/07 ANNUAL ACCOUNTS**

**/1 To approve the accounts for the financial year ending 31 March 2022 (attached)**

**/2 To note the bank reconciliation for the financial year ending 31 March 2022 (attached)**

**/3 To note the Independent Examiner's Report on the charity's accounts for the financial year ending 31 March 2022 (attached)**

**/4 To note that the Trustee does not need to submit its full receipts and payments accounts to the Charity Commission as the Charity's income was below £25,000.00 for the financial year ending 31 March 2022**

**/5 To note that the Trustee does not need to submit a full annual return to the Charity Commission as the Charity's income was below £10,000 for the financial year ending 31 March 2022**

### **22/08 FINANCE**

**/1 To approve the accounts for payment (attached)**

**/2 To note a bank reconciliation to 29 April 2022 (attached)**

### **22/09 HEIGHT RESTRICTION BARRIER**

**/1 To receive an update on the installation of a height restriction barrier at the entrance from Great North Road (final quotation attached)**

### **22/10 4 & 5 RAILWAY COTTAGES**

**/1 To note electricity statements (estimated use) for the period 3 March to 2 April and 3 April to 2 May 2022 and that the account is £95.64 in debit (statements attached)**

**/2 To note that the monthly direct debit will increase to £16.00 from 3 June 2022**

**/3 To receive an update on the EICR and repair of the external floodlights**

### **22/11 FOOTBALL PITCH AND LETTINGS**

**/1 To receive an update on the season lettings**

**/2 To review the terms and conditions of seasonal lettings and agree any amendments (attached)**

**/3 To review the letting fees and agree any changes (attached)**

**22/12 LOWER PECKFIELD LANE**

**/1 To receive an update on the provision of 'No Parking' signs on the access gates on Lower Peckfield Lane**

**22/13 ACCESS**

**/1 To receive an update on a meeting with Leeds City Council officers regarding disabled access requirements for parks**

**/2 To approve the formation of a working group to consider the Department for Transport Inclusive Mobility Guide and its implications for access to and use of Micklefield Recreation Ground**

**22/14 MUGA/WILDFLOWER MEADOW**

**/1 To receive an update on the condition of the MUGA**

**/2 To receive an update on the wildflower meadow**

**/3 To receive an update on the Scouts' use of the storage buildings**

**22/15 TREES**

**/1 To receive an update on the commissioning of an arboricultural survey of the trees in Micklefield Recreation Ground**

**/2 To receive an update on the removal of the storm damaged tree on the southern perimeter for health and safety reasons**

**/3 To approve the pruning of the trees/shrubs around the wildflower meadow to aid pedestrian access**

**22/16 DIAMOND JUBILEE PLAY AREA AND SKATE PARK**

**/1 To receive an update on the installation of a bike rack in the skate park/play area**

**22/17 CAR PARK**

**/1 To receive an update on the provision of an entrance sign**

**22/18 YOUTH SHELTERS**

**/1 To receive an update on the condition of the youth shelters**

**22/19 Items for discussion and requests for agenda items**

**21/20 To note that the next meeting of the Trustee will be held on Monday 18 July 2022, in the I.T. suite of Micklefield Youth and Adult Centre (The Old Fire Station, Great North Road, to commence at 7.30pm**

Joanne Hebden  
Clerk to the Council  
Micklefield Parish Council  
(Sole Trustee of Micklefield Recreation Ground Charity)

6 Churchville Avenue  
Micklefield  
LEEDS  
LS25 4AS  
0113 2875829  
clerk@micklefield-pc.gov.uk