

MICKLEFIELD RECREATION GROUND (REGISTERED CHARITY NO. 523780)

MINUTES OF THE MEETING OF THE TRUSTEE HELD ON MONDAY 17 JANUARY 2022

MEMBERS PRESENT: Cllr J L Auty, Cllr D Backhouse, Cllr D Brown, Cllr J A Crossley, Cllr R M Czwarno, Cllr N Duff and Cllr P Meir

IN ATTENDANCE: J L Hebden, Clerk and RFO

The meeting opened at 7.31pm and was chaired by the chairman, Cllr J A Crossley.

21/81- DECLARATIONS OF INTEREST

There were no disclosures of any disclosable pecuniary interests or any other significant interests for the purposes of the Localism Act 2011, s31 and the Members' Code of Conduct, paras 9-14.

21/82 – DISPENSATION REQUESTS

No dispensation requests were received by the Clerk prior to the meeting.

21/83 - APOLOGIES

21/83/1 – RECEIPT

Members received apologies for absence from Cllr E A Robertson and Cllr G A Rycroft.

21/83/2 – REASONS

There were no reasons for absence to approve.

21/84 – EXCLUSION OF THE PUBLIC

There were no items requiring the exclusion of the public.

21/85 – MINUTES OF THE MEETING HELD ON MONDAY 15 NOVEMBER 2021

Proposed by Cllr R M Czwarno

Seconded by Cllr P Meir

RESOLVED by unanimous vote that the minutes of the meeting held on Monday 15 November 2021 are an accurate record.

21/86 – MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON MONDAY 15 NOVEMBER 2021

Members noted the following matters arising from the minutes of the meeting held on Monday 15 November 2021:

21/67 (previously 21/48/3) – The Clerk reported that she and the Chairman has repositioned the gate on Lower Peckfield Lane and it was now on its correct alignment.

21/87 - FINANCE

21/87/1 – ACCOUNTS FOR PAYMENT

Proposed by Cllr R M Czwarno
Seconded by Cllr D Backhouse

RESOLVED by unanimous vote to approve the accounts for payment:

Bulb - Electricity 16.00

TOTAL 16.00

21/87/2 – BANK RECONCILIATION

Members noted a bank reconciliation to 31 December 2021.

21/87/3 – REPAYMENTS DUE

The Clerk gave an update on the repayment of monies due for the emptying of the septic tank. All monies due had been received.

21/87/4 – INDEPENDENT EXAMINATION OF ACCOUNTS

Proposed by Cllr R M Czwarno
Seconded by Cllr D Backhouse

RESOLVED by unanimous vote that Yorkshire Internal Audit Services undertakes the Independent Examination of the accounts for the financial year ending 31 March 2022.

21/88 - 4 & 5 RAILWAY COTTAGES

21/88/1 – ELECTRICITY

Members noted electricity statements (estimated use) for the periods 3 November to 2 December 2021 and 3 December 2021 to 2 January 2022 and that the account was £18.11 in debit.

21/88/2 – EICR AND FLOODLIGHTS

The Clerk gave an update on the full EICR and repair of the external floodlights. The contractor had sent a copy of the company's public liability insurance but had not yet committed to a date to undertake the work.

21/89 - UNAUTHORISED OCCUPATION

21/89/1 - CAR PARK

Members noted an unauthorised occupation of the southern car park from Monday 3 to Sunday 9 January 2022.

21/89/2 – ACTION

Members noted that action was not required to ensure the removal of trespassers.

Cllr N Duff left the meeting at 7.57pm.

21/89/3 – RESTRICTION BARRIER

Proposed by Cllr J A Crossley
Seconded by Cllr R M Czwarno

RESOLVED by unanimous vote that, notwithstanding the Trustee's agreed preference for a bespoke entrance gate with height restriction barrier, and due to time constraints, an 'off the shelf' height restriction barrier is required at the entrance road with Great North Road, to prevent further unauthorised occupation of the land.

Cllr N Duff returned to the meeting at 7.59pm.

21/89/4 – RESTRICTION BARRIER SPECIFICATION

(i) Proposed by Cllr J A Crossley
Seconded by Cllr R M Czwaro

RESOLVED by unanimous vote that the restriction barrier should be to the following specification:

- 2.2m in height to cross beam
- 4.6m in width
- made from galvanised and powder coated metal with a 3 to 4 mm gauge
- has a swivel action arm with an integral lock and a locking post
- that the holes for the barrier are hand dug as the nearby trees have TPOs

(ii) Proposed by Cllr R M Czwaro
Seconded by Cllr D Backhouse

RESOLVED by unanimous vote that as the Parish Council's assumed owner of the land has denied ownership, and with no means of ascertaining the landowner, to proceed with access restriction measures.

(iii) Proposed by Cllr J A Crossley
Seconded by Cllr R M Czwaro

RESOLVED by unanimous vote that the height restriction barrier is set in from the adjacent stone wall frontage, installed equidistant between the first and second trees on the south side, with the swing arm to open towards the northern verge.

21/90 - FOOTBALL PITCH AND LETTINGS

21/90/1 – UPDATE

The Clerk gave an update on the season lettings.

21/91 - LOWER PECKFIELD LANE

21/91/1 – 'NO PARKING' SIGNS

There was no update on the provision of 'No Parking' signs on the access gates on Lower Peckfield Lane.

21/92 - ACCESS

21/92/1 – ADVICE

The Clerk had requested advice from Leeds City Council and an officer from Parks and Countryside had offered to meet the Clerk and Chairman on site, with an inclusion officer, to discuss possible options.

21/93 - MUGA/WILDFLOWER MEADOW

21/93/1 – UPDATE

The Clerk gave an update on the wildflower meadow.

21/93/2 – RE-SEEDING

Proposed by Cllr J A Crossley

Seconded by Cllr N Duff

RESOLVED by unanimous vote that the meadow requires re-seeding and that this is undertaken by Micklefield Community Green Group on behalf of Micklefield Recreation Ground Charity.

21/93/3 – STORAGE BUILDINGS

The Clerk gave an update on Micklefield Scouts' refurbishing and use of the large building adjacent to the lock-up. The Scouts had signed the rental agreement but there was no update on refurbishment works.

21/94 - TREES

21/94/1 – ABORICULTURAL SURVEY

There was no update on the commissioning of an aboricultural survey of the trees in Micklefield Recreation Ground.

21/94/2 – STORM DAMAGED TREE

Members noted the advice of two tree surgeons that the recently storm damaged tree on the southern perimeter requires removal due to a combination of its ill health and proximity to the railway line.

Proposed by Cllr J A Crossley

Seconded by Cllr D Backhouse

RESOLVED by unanimous vote to fell the storm damaged beech tree to below the first laterals for health and safety reasons.

21/95 - DIAMOND JUBILEE PLAY AREA AND SKATE PARK

21/95/1 – BIKE RACK

There was no update on the installation of a bike rack in the skate park/play area.

21/95/2 – QUARTERLY INSPECTION REPORT

Members noted the quarterly inspection report.

21/96 - CAR PARK

21/96/1 – ENTRANCE SIGN

There was no update on the provision of an entrance sign.

21/97 - YOUTH SHELTERS

21/97/1 – CONDITION

Members noted there was no change to the condition of the youth shelters.

21/98 – ITEMS FOR DISCUSSION AND REQUESTS FOR AGENDA ITEMS

The following items were raised to note:

- The removal of the blue paint on the wooden mushrooms looked to be a big job
- The gas main to Railway Cottages that runs underneath the footpath was not in a location that should affect the positioning of the planned seats

- Cllr J A Crossley had emailed the LCC solicitor regarding information required to register the land and issues with the title deed

21/99 – NEXT MEETING

Members noted that the next meeting of the Trustee would be held on Monday 21 March 2022, in the I.T suite of Micklefield Youth and Adult Centre, to commence at 7.30pm.

The meeting closed at 9.27pm.

Signed: (Chairman)

Date:

Joanne Hebden
Clerk to the Council
Micklefield Parish Council
(Sole Trustee of Micklefield Recreation Ground Charity)

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