

MICKLEFIELD PARISH COUNCIL

GRANT APPLICATION FORM

Please fill in all sections.

Should you wish to expand on a question please enclose additional information separately.

Only one project per application. Declaration at end of form must be signed and dated.

When completed please return this application form to:

Micklefield Parish Council, 6 Churchville Avenue, Micklefield, LEEDS, LS25 4AS
0113 2875829, clerk@micklefield-pc.gov.uk

1. Your organisation	
Name of organisation	
Contact name	
Position in organisation	
Address for correspondence	
Tel No.	
Email address	
2. Details of organisation	
Brief description of your organisation's aims	
How long has it been in existence?	
Is it run by a committee?	
If yes, how many committee members?	
Do you have a constitution? (If Yes, please attach)	
Can anyone join?	
If not, what are the restrictions?	
How often do you meet?	
Where are meetings held?	
Are they public meetings?	
How many members do you have?	

3. Purpose of organisation	
Please give a summary of the activities your organisation has undertaken during the last year. If you are a new organisation, give an idea of the activities you wish to undertake.	
Describe how the local community benefits from your organisation	
Is your organisation a registered charity? If yes, what is your charity number?	
4. About the project	
Please give details of your proposed project and what you wish to use any grant awarded for.	
What is the total project cost? Please give details of costs, including any estimates, quotations or prices obtained (please attach copies)	
How much is this grant application for?	
Have you received or applied for funding from any other source for this project? If yes, please give details, including grant amounts	
5. Financial details	
Do you receive funding from other sources? If yes, please give details	

of who gives you funding and for what purpose.	
Do you have a bank account? If yes, please attach latest audited or independently examined accounts and current bank statement.	
If you have previously received a grant from Micklefield Parish Council, please give details.	

Please complete the following declaration

I declare that the information given is correct and agree to adhere to the conditions laid out in Micklefield Parish Council's Grants Policy.

On behalf of _____

I accept the conditions in Micklefield Parish Council's Community Grants Policy

Signed _____ Date _____

Position in organisation _____

If the person signing this form is under 18, an adult organisation member must countersign it

Signed _____ Date _____

Please note completion of this form does not necessarily mean that a grant application will be successful in part or whole